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**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AND BUDGET WORKSHOP MINUTES
FEBRUARY 27, 2024
7:00 PM – Middle School Media Center**

I. Call to Order

Board President David Van Ginneken called the Workshop Meeting of the Hardyston Board of Education to order on February 27, 2024 at 7:00 p.m., from the Library of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ 07419. President David Van Ginneken read the Open Public Meetings Act statement:

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, “Open Public Meetings Act,” Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district’s web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Pledge of Allegiance

III. Roll Call

Mr. Anthony Alfano	present
Mrs. Jean Barrett	present
Mrs. Donna Carey	present
Mr. Nick Demsak	present
Mr. Brian Drelick	present
Mr. Ron Hoffman	present
Mrs. Susan Lucarelli	present
Mr. Edward Reinle	present
Mr. David Van Ginneken	present

Mr. Michael Ryder	present
Ms. Carolyn B. Joseph	present

Quorum confirmed: Yes No

Special Guest(s) Present:

Staff Member(s) Present: J. Cimaglia, ES Principal
 M. O’Mara, Middle School Principal
 Dr. G. Maffia, Director of Special Education

Community Member(s) Present: @40

Other: n/a

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Updates to Agenda
2. Committee Reports:
Curriculum, Programs, Educational Technology & Community Relations (B. Drelick)
Finance, Facilities and Operations & Technology Infrastructure (R. Hoffman)
Personnel, Negotiations, Grievance & Policy (N. Demsak)
3. Superintendent Report
4. **Student Recognition** – Students of the Month: January

Kindergarten: **Kira Purser**
Grade 1: **Gabriella Aldrich**
Grade 2: **Matteo Domicolo**
Grade 3: **Alex Walker**
Grade 4: **Evan Toderic**
Grade 5: **Brody Luciano**
Grade 6: **Mariah Tabano**
Grade 7: **Gabriela Chalaco**
Grade 8: **Audrey Hintzen**

V. Public Comment (Board Policy #0167) (please limit comments to action agenda items only)

None

VI. Executive Session *if needed*

None

VII. Return to Public Session

Motion to the Board of Education will return to public session at _____p.m.

Roll Call

Mr. Anthony Alfano _____
Mrs. Jean Barrett _____
Mrs. Donna Carey _____
Mr. Nick Demsak _____
Mr. Brian Drelick _____
Mr. Ron Hoffman _____
Mrs. Susan Lucarelli _____
Mr. Edward Reinle _____
Mr. David Van Ginneken _____

Mr. Michael Ryder _____

Ms. Carolyn B. Joseph _____

Action following Executive Session if needed:

n/a

VIII. Old Business

OB-1

Motion to approve the following changes to the BOE meeting calendar as outlined below due to NJDOE budget reporting timelines:

CURRENT MEETING DATE

March 12 Regular Meeting

April 23 Budget Public Hearing

NEW MEETING DATE

Tuesday, March 19 - Regular Meeting

Wednesday, April 24 – Budget Public Hearing

O/B-2

Revised Meeting Dates for 2023- 2024:

- February 27 – Budget Workshop
- March 19 – Regular Meeting
- April 24 – Regular Meeting and Public Hearing of 2024-2025 Budget
- May 14 – Regular Meeting
- June 11 – Regular Meeting

O/B-1 – O/B-2:

Motion to adopt: D. Van Ginneken Seconded By: R. Hoffman

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u>X</u>	_____	_____	_____
Barrett	<u>X</u>	_____	_____	_____
Carey	<u>X</u>	_____	_____	_____
Demsak	<u>X</u>	_____	_____	_____
Drelick	<u>X</u>	_____	_____	_____
Hoffman	<u>X</u>	_____	_____	_____
Lucarelli	<u>X</u>	_____	_____	_____
Reinle	<u>X</u>	_____	_____	_____
Van Ginneken	<u>X</u>	_____	_____	_____

IX. New Business

X. Agenda Items:

MEETING MINUTES

1. January 2 – Annual Reorganization and Regular Meeting Minutes
2. January 23 – Budget Workshop

Motion of adopt: D. Van Ginneken Seconded By: R. Hoffman

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	X			
Barrett	X			
Carey	X			
Demsak	X			
Drelick	X			
Hoffman	X			
Lucarelli	X			
Reinle	X			
Van Ginneken	X			

HIB REPORT All policies and procedures have been followed and met; the February report is based on the recommendation of the Superintendent.

Background: HIB report for 2-27-24 is located in the Executive Session folder and will be voted on at the March 19, 2024 BOE meeting (if necessary).

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano				
Barrett				
Carey				
Demsak				
Drelick				
Hoffman				
Lucarelli				
Reinle				
Van Ginneken				

FINANCE

F-1
Motion to approve \$580,646.62 in transfers for the month of January 2024.

F-2
Motion to approve the Bills List for the month of January 2024 in the amount of \$1,286,384.58.

F-3
Motion to approve the Treasurer of School Monies Report for December 2023.

F-4
Motion to approve the Board Secretary’s Monthly Report for December 2023.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Carolyn Joseph, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Carolyn Joseph, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending December 31, 2023.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F-5

Motion to approve the following resolution with the Sussex County Regional Transportation Cooperative for the 2024-2025 school year:

WHEREAS, the Hopatcong Board of Education is willing to provide the services to coordinate transportation for the Hardyston Board of Education for transportation along established routes to specific destinations in order to attempt to achieve the maximum cost effectiveness;

WHEREAS, the Hopatcong Board of Education shall provide such services under the name of Sussex County Regional Transportation Cooperative.

NOW THEREFORE, BE IT RESOLVED by the Hardyston Board of Education that pursuant hereto the President and Secretary of the Hardyston Board of Education are hereby authorized and directed to execute a duplicate of the Resolution which shall act as an agreement between the Hardyston Board of Education and the Sussex County Regional Transportation Cooperative for the coordination of transportation of students for the 24-25 school year.

F-6

Motion to approve a shared services agreement for behaviorist services between Hardyston School District and Franklin Borough School for the 2023-2024 school year. (agreement in Board folder)

F-7

Resolved, that the Board of Education approves the District to participate in the Special Education Medicaid Initiative (SEMI) based on the following information provided by the Department of Education;

Be it further resolved, that the Board of Education is required to participate in SEMI program based upon this information and utilize Public Consulting Group (PCG), a consulting firm, to perform Medicaid reimbursement services and act as the District’s agent in identifying students with Medicaid as outlined in PCG’s data sharing agreement.

Medicaid Eligible Special Education Student Count: 41
District Budgeted Revenue Requirement: \$19,809.40

ACTION ITEM(S): F-1 – F-7

Motion to adopt: R. Hoffman	Seconded By: B. Drelick			
MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Barrett	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Reinle	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

FACILITIES/OPERATIONS

F/O-1

Motion to approve the following 2023-2024 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

NAME	LOCATION	DATE	TIME	DAY
Hardyston Men’s Softball League	ES Baseball and Softball Fields	April 1 – Sept. 30	9 AM – 1 PM	Sundays

ACTION ITEM(S): F/O-1

Motion to adopt: R. Hoffman Seconded By: N. Demsak

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	<u>X</u>	_____	_____	_____
Barrett	<u>X</u>	_____	_____	_____
Carey	<u>X</u>	_____	_____	_____
Demsak	<u>X</u>	_____	_____	_____
Drelick	<u>X</u>	_____	_____	_____
Hoffman	<u>X</u>	_____	_____	_____
Lucarelli	<u>X</u>	_____	_____	_____
Reinle	<u>X</u>	_____	_____	_____
Van Ginneken	<u>X</u>	_____	_____	_____

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
Best Strategies for School Medical Emergencies	VIRTUAL	\$279.00	-0-	M. Petronella
Preschool Inclusion Leadership Conference, East Windsor	4/26/24	\$58.00	-0-	G. Maffia
2024 NJMEA Conference, Atlantic City	2/22-24/24	\$195.00	\$150.40 \$360.00* <i>State approved accommodations</i>	E. Kempf
2024 NJMEA Conference, Atlantic City	2/22-24/24	\$195.00	\$148.52 \$136.21* <i>State approved</i>	K. Vinkman

			<i>accommodations; Ms. Vinkman is sharing hotel accommodations</i>	
2024 Women's Leadership Conference, Somerset	3/19/24	\$259.00	\$56.40	J. Cimgalia
Helping Students Make Healthy Choices, SCCC	3/21/24	- 0 -	\$9.40	W. Stoffels
Aspiring Principals Program, MUJC, New Providence	2/29, 3/21, 4/18	\$350.00	\$90.24	S. Luce
NJ Building & Grounds Expo Conference, Atlantic City	3/17-3/20/24	\$325.00	\$147.58 \$300.00 <i>*State approved accommodations</i>	P. Clipperton
PESI Online CE Course: Certified Autism Spectrum Disorder Clinical Specialist Intensive Training	Feb- July	\$99.00	Online	J. Snyder

C/P-2

Resolved to approve the following parent-paid class trip(s) for the 2023-2024 school year:

Grade	Destination	Date	Cost Per Student
Select MS Students	Sussex County Teen Arts Festival, Sussex County Community College	3/12/24 <i>SD: 1/13 or 1/14</i>	Cost was budgeted
TBD	Sussex County Miners Game, Augusta	5/16/24	Paid by Student Activities
8	Rocking Horse Ranch, Highland, NY	TBD	\$150.00 approx.
K	Sussex County Fairgrounds Agricultural Center, Augusta	5/24/24	\$15.00
2	SCUMA, Lafayette	4/18/24 <i>Rain Date: 4/19</i>	Funded by township grant
3	Sussex County Fairgrounds Agricultural Center, Augusta	5/28/24	\$18.00
4	Liberty Hall Museum, Union	6/3/24	\$35.00

C/P-3

Motion to approve the 2024-2025 school year calendar as attached.

ACTION ITEM(S): C/P-1 – C/P-3

Motion to adopt: B. Drelick Seconded By: N. Demsak

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	<u>X</u>	_____	_____	_____
Barrett	<u>X</u>	_____	_____	_____
Carey	<u>X</u>	_____	_____	_____
Demsak	<u>X</u>	_____	_____	_____
Drelick	<u>X</u>	_____	_____	_____
Hoffman	<u>X</u>	_____	_____	_____
Lucarelli	<u>X</u>	_____	_____	_____
Reinle	<u>X</u>	_____	_____	_____
Van Ginneken	<u>X</u>	_____	_____	_____

PERSONNEL

(All Personnel resolutions are based on the recommendation of the Superintendent.)

P-1

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2023-2024 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Gene Taylor	Teacher / Paraprofessional	Standard Physical Education Teacher
Giuliana Torres	Teacher / Paraprofessional	Sub Cert. – Exp. 8/25/2028
Kristin Oyen	Teacher / Paraprofessional	K-6; TWSD (Standard)
Katrina Veal	Teacher / Paraprofessional	Sub Cert - Exp. 5/30/2027

P-2

Motion to approve the following certified staff member as a tutor for the 2023-2024 school year:

Aliena Hull

P-3

Motion to accept, with regret, the letter of resignation from Michael Handzo, part time custodian at the elementary school effective January 26, 2024.

P-4

Motion to appoint/re-appoint the extra-curricular coaches and advisors for the 2023/2024 school year (step amount as per negotiated agreement):

The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the Superintendent, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.

Patricia Rosendale

Academic Bowl Advisor

\$526/15 hours

P-5
 Motion to employ the following special education paraprofessional(s) for the 2023-2024 school year in accordance with the needs of the classified students and in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists.

Name	Rate per Hour
Ashley McLean	17.12
Dominic Kalczuk	17.12

Background: These two positions replace paraprofessionals who recently resigned.

P-6
 Motion to accept, with regret, the letter of resignation from Stephanie Wild, part time paraprofessional at the elementary school effective January 26, 2024.

P-7
 Motion to approve Wesley Cubby as part time custodian, for the period February 14, 2024 through June 30, 2024, Step 1, FTE .69, \$28,191.33, prorated, as outlined in the negotiated agreement.

P-8
 Resolved, that the Board of Education hereby places Ashley Miller on a medical leave for the period April 6, 2024 through November 17, 2024 under the Federal and State family leave acts, subject to modifications as may be necessary with medical documentation. Mrs. Miller plans on returning to her current position on or about November 18, 2024.

P-9
 Motion to approve the following certified staff members as mentors for the 2023-2024 school year:

Michelle Goodman

P-10
 Motion to approve the following certified staff members as buddies for the 2023-2024 school year:

Kristina Luciano Michelle Newsome

P-11
 Resolved, that the Board of Education hereby places Rebecca Halbig on a Federal family medical leave of absence using accumulated sick days, for the period February 19, 2024 through on or about April 8, 2024, under the Federal and State family leave acts, subject to modifications as may be necessary with medical documentation. Mrs. Halbig wishes to return to her current position April 8, 2024.

ACTION ITEM(S): P-1 – P-11

Motion to adopt: N. Demsak	Seconded By: R. Hoffman			
MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Barrett	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Demsak	<u>X</u>	_____	_____	_____
Drelick	<u>X</u>	_____	_____	_____
Hoffman	<u>X</u>	_____	_____	_____
Lucarelli	<u>X</u>	_____	_____	_____
Reinle	<u>X</u>	_____	_____	_____
Van Ginneken	<u>X</u>	_____	_____	_____

POLICY *Nothing to report*

XI. Written Communication

XII. Public Comment (Board Policy #0167)

None

XIII. Executive Session *if needed*

None

XIV. Return to Public Session

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

- Mr. Anthony Alfano _____
- Mrs. Jean Barrett _____
- Mrs. Donna Carey _____
- Mr. Nick Demsak _____
- Mr. Brian Drelick _____
- Mr. Ron Hoffman _____
- Mrs. Susan Lucarelli _____
- Mr. Edward Reinle _____
- Mr. David Van Ginneken _____

- Mr. Michael Ryder _____
- Ms. Carolyn B. Joseph _____

Action following Executive Session if needed:

n/a

Workshop *cont.*

- 5. 2024-2025 Budget Discussion

XV. Public Comment (Board Policy #1200)

None

XVI. Executive Session *if needed*

None

XVII. Return to Public Session

Motion to the Board of Education will return to public session at _____p.m.

n/a

Roll Call

- Mr. Anthony Alfano _____
- Mrs. Jean Barrett _____
- Mrs. Donna Carey _____
- Mr. Nick Demsak _____
- Mr. Brian Drelick _____
- Mr. Ron Hoffman _____
- Mrs. Susan Lucarelli _____
- Mr. Edward Reinle _____
- Mr. David Van Ginneken _____

- Mr. Michael Ryder _____
- Ms. Carolyn B. Joseph _____

Action following Executive Session if needed:

XVIII. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education as this time, a motion was presented by D. Van Ginneken, and seconded by J, Barrett, to adjourn the meeting at 8:38 p.m.

All in favor.

Respectfully Submitted,

Carolyn B. Joseph

Interim Board Secretary