# HARDYSTON TOWNSHIP BOARD OF EDUCATION BUDGET PUBLIC HEARING AND REGULAR MEETING MINUTES April 24, 2024 7:00 PM

## I. Call to Order

Board President David Van Ginneken called the Workshop Meeting of the Hardyston Board of Education to order on April 24, 2024 at 7:00 p.m., from the Library of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ 07419. President David Van Ginneken read the Open Public Meetings Act statement:

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, "Open Public Meetings Act," Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district's web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

#### **II.** Pledge of Allegiance

III.

•	Roll Call			
	Mr. Anthony Alfano	presen	t	
	Mrs. Jean Barrett	presen	t	
	Mrs. Donna Carey	presen	t	
	Mr. Nick Demsak	presen	t	
	Mr. Brian Drelick	presen	t	
	Mr. Ron Hoffman	presen	t	
	Mrs. Susan Lucarelli	presen	t	
	Mr. Edward Reinle	absent		
	Mr. David Van Ginneken	presen	t	
	Mr. Michael Ryder	presen	t	
	Ms. Carolyn B. Joseph	presen	t	
	Quorum confirmed:	[ X] Y	es	[ ] No
	Special Guest(s) Present:		None	
	Staff Member(s) Present:		-	glia, ES Principal ara, MS Principal
	Community Member(s) Prese Other:	ent:	45 n/a	

### **MISSION STATEMENT**

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21<sup>st</sup> Century by providing each student with a quality education, in a safe and caring environment, which allows

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all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

## IV. Workshop <u>PUBLIC HEARING - PROPOSED BUDGET 2024-25</u>

Presented by Michael Ryder, Superintendent Public Comments will follow Proposed Budget Presentation

#### Public Comment (Board Policy #1200) - Proposed Budget Comments Only.

All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also needs to conduct its business in an orderly and efficient manner. it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves. (please provide name and street address).

#### For approval: RESOLUTION FOR ADOPTION OF THE 2024-25 BUDGET

Upon recommendation of the Superintendent, the Board approves the following resolution: BE IT RESOLVED by the Hardyston Board of Education to approve the 2024-25 school district budget.

<b>Appropriatio</b>				24-25
ns				
Fu	Total General Current Expense (Fund 11))	Fud		\$13,255,769
	T	Total Capital Outlay	F	\$261,173
	Charter School Tuition (Fund 10)			\$288,579
		General Fund Total		\$13,805,521
	Special Revenue Fund (Fund 20)			\$1,275,015
	Repayment of Debt (Fund 40)			\$767,919
			Total Appropriations	\$15,848,45 5
Revenues				24-25
	Local Tax Levy			\$11,027,167
	Misc. Revenue			\$234,800
	Interest on Main Reserve		Ş	\$200
	Interest on Cap Reserve			\$500
	•	Total Revenue	from Local Sources	\$11,262,667
St Sources	School Choice			\$95,122
	Transportation Aid			\$452,207
	Special Ed Aid			\$575,155
	Security Aid			\$61,773
	Adjustment Aid			\$147,988
	SEMI			19,809
	ExtraOrdinary Aid			200,000
	5	Revenue fro	m State Sources	\$1,552,054
Otr Sources	Budgeted Fund Balance			\$790,800
ou bources	Withdrawal from Capital Reserv	ve (10-307)		\$200,000
	Withdrawal from Maint Reserv			\$0
			dget (Fund 10 & 11 & 2)	\$13,805,521
	Title 1	(Updated 8	0% for Budget)	\$ \$56,465
	Title II		0% for Budget)	\$13,830
	IDEA		0% for Budget)	\$127,000
	PreSchool Expansion Aid		~ '	\$1,077,720
		Special Revenu	e Funds (Fund 20)	\$1,275,015

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	Debt Service / Bond Repayment (Fund 40)		\$767,919
		<b>Total Revenues</b>	\$15,848,455

This budget incorporates the following revenue measures:

- An increase in the General Fund Tax Levy of 1.55%.
- Taxes to be raised for the 2024-2025 School Budget: General Fund \$11,027,167 and Debt Service \$767,919.
- Budgeted Fund Balance to offset tax levy \$790,800.
- Withdrawal from Capital Reserve of \$200,000 for MS Boiler Replacement.
- Includes \$976 for Health Care Adjustment.

Motion of adopt: D. Van Ginneken Seconded By: N. Demsak

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano		X		
Barrett	X			
Carey		X		
Demsak	X			
Drelick	X			
Hoffman	X			
Lucarelli	X			
Reinle		<u> </u>		X
Van Ginneken	X			

### **Return to Workshop**

- 1. Updates to Agenda
- 2. Committee Reports:

Curriculum, Programs, Educational Technology & Community Relations (B. Drelick) Finance, Facilities and Operations & Technology Infrastructure (R. Hoffman) Personnel, Negotiations, Grievance & Policy (N. Demsak)

- 3. Superintendent Report
- 4. <u>Student Recognition</u> Students of the Month: March

Kindergarten: Tessa Lewczuk

- Grade 1: Justin (JJ) McCoach
- Grade 2: Brooke Centi
- Grade 3: Legen Derry
- Grade 4: Riley Davidek
- Grade 5: Yaretzi Felix
- Grade 6: Natalie Bello
- Grade 7: Jack Irish
- Grade 8: Jenna Altieri
- V. Public Comment (Board Policy #1200) (please limit to agenda items only)

None

VI. Executive Session *if needed* None

### VII. Return to Public Session

n/a

Action following Executive Session if needed:

n/a

#### **VIII.Old Business**

<u>O/B-1</u>

- May 14 Regular Meeting
- June 11 Regular Meeting
- June 25 Annual Retreat
- July 9 Regular Meeting
- August 13 Regular Meeting

### IX. New Business

## X. Agenda Items:

#### **MEETING MINUTES**

1. March 19 - Regular Meeting

Motion of adopt: D. Van Ginneken Seconded By: R. Hoffman

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	_X			
Barrett	_X			
Carey	_X			
Demsak	_X			
Drelick	_X			
Hoffman	_X			
Lucarelli	_X			
Reinle				X
Van Ginneken	_X			

**<u>HIB REPORT</u>** All policies and procedures have been followed and met; the April report is based on the recommendation of the Superintendent.

<u>Background</u>: HIB report for 4-24-24 is located in the Executive Session folder and will be voted on at the May 14, 2024 BOE meeting (if necessary).

No report to vote on.

### **FINANCE**

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# <u>F-1</u>

Motion to approve \$77,284.85 in transfers for the month of February 2024.

# <u>F-2</u>

Motion to approve \$89,906.32 in transfers for the month of March 2024.

expended for the period ending January 31, 2024 and February 29, 2024.

# <u>F-3</u>

Motion to approve the Bills List for the month of March 2024 in the amount of \$1,276,770.41.

# <u>F-4</u>

Motion to approve the Treasurer of School Monies Comparison Report for January and February 2024.

# <u>F-5</u>

Motion to approve the Board Secretary's Monthly Comparison Report for January and February 2024. WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status, NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Carolyn Joseph, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Carolyn Joseph, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

# <u>F-6</u>

WHEREAS, the Hopatcong Board of Education is willing to provide the services to coordinate transportation for the Hardyston Board of Education for transportation along established routes to specific destinations in order to attempt to achieve the maximum cost effectiveness;

WHEREAS, the Hopatcong Board of Education shall provide such services under the name of Sussex County Regional Transportation Cooperative.

NOW THEREFORE, BE IT RESOLVED by the Hardyston Board of Education that pursuant hereto the President and Secretary of the Hardyston Board of Education are hereby authorized and directed to execute a duplicate of the Resolution which shall act as an agreement between the Hardyston Board of Education and the Sussex County Regional Transportation Cooperative for the coordination of transportation of students for the 24-25 school year.

# <u>F-7</u>

Motion to submit the budget workbook and budget narrative for the Preschool Expansion Aid in the amount of \$800,592 for the 2024-25 School Year.

Background: Aid amount adjusted per DOE.

# <u>F-8</u>

Motion to revise Power with Prestige Change Order #3 (\$8,750) for the removal of bollards approved on January 23, 2024 to Change Order# 4 in the amount of \$7,100 to replace bollards with concrete blocks.

# **F-9**

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Motion to approve Payment #11 to Power with Prestige for the ES School Electrical Service Upgrade in the amount of \$14,155.00 and Payment #12 (final payment) in the amount of \$19,212.90, for a total of \$33,367.90.

# <u>F-10</u>

Motion to approve withdrawal from Maintenance Reserve for the 2023-24 School Year, Request #2, in the amount of \$159,211.68 for the following:

	Complete Security (Fire Alarm Monitoring/Asbestos Removal)\$ 1,251.96
a.	Batista Plumbing (2 Backflow Preventers)\$ 12,940.00
b.	Complete Security (Replaced Fire Alarm System)\$ 11,725.02
c.	Waterproofing Technologies (Replacement of ES Roof Area #11)\$ 122,031.00
d.	Wilco HVAC (Circulation Pump)\$ 1,800.00
e.	Hannon Flooring (Asbestos Tile Removal)12,842.03
	Total \$ 162,590.01
	Less Balance from original \$55,000 - <u>3,388.65</u>
	Adjusted Total \$159,201.36

## ACTION ITEM(S): F-1 to F-10

Motion of adopt: R. Hoffman

Seconded By: S. Lucarelli

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	_X	F-8	F-10	
Barrett	_X			
Carey	_X			
Demsak	_X			
Drelick	_X			
Hoffman	_X			
Lucarelli	_X			
Reinle				X
Van Ginneken	_X			

## FACILITIES/OPERATIONS

## <u>F/O-1</u>

Motion to approve the following 2023-2024 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

NAME	LOCATION	DATE	TIME	DAY
Wallkill Valley	ES Softball	April 4 – July 1	5 – 8 PM	Weekdays
Softball League	Fields		9 AM – 1 PM	Weekends

## ACTION ITEM(S): F/O-1

Motion of adopt: R	. Hoffman
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Seconded By: B. Drelick

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	X			
Barrett	X			
Carey	X			

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Demsak	X	 	
Drelick	X	 	
Hoffman	X	 	
Lucarelli	X	 	
Reinle		 	X
Van Ginneken	X	 	

## CURRICULUM/PROGRAMS

## <u>C/P-1</u>

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 6471:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/ BOARD MEMBER	PURPOSE
Current Trends in Child Adolescent Mental Health Treatment and Protocol, Boonton	5/3/24	-0-	\$23.31	J. Rosen	Discuss current treatment protocols for child and adolescent mental health
NASP Advanced Skills Institute	7/9- 10/24	\$209.00	ONLINE	J. Rosen	Training in many areas, i.e. autism, emotional intelligence, etc.
NJASBO, Annual Conference, Atlantic City	6/3- 6/6/24	\$500.00	\$390.65	S. Verso	Annual training, workshops, etc.
NJASBO, Annual Conference, Atlantic City	6/3- 6/6/24	-0-	\$238.00	C. Joseph	Annual training, workshops, etc.
2024 NJPSA/FEA/NJASLD Fall Conference, Atlantic City	10/18 & 10/19 2024	\$380.00	\$313.52	J. Cimaglia	Annual training, discussion of new trends, workshops, etc.
NJASA/NJAPSA Spring Leadership Conference, Atlantic City	5/15- 5/17/20 24	\$0	\$390.00 Approx.	M. Ryder	Reflection, Resilience, Renewal topics/discussions
Nonviolent Crisis Intervention (CPI), West Orange	6/11- 13/ 2024	\$4,349.00	\$42.86	J. Helmstetter	Will earn CPI Trainer certification for in-house and neighboring district training of staff members

# <u>C/P-2</u>

Resolved to approve the following parent-paid class trip(s) for the 2023-2024 school year:

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Grade	Destination	Date	Cost Per Student
6	Liberty Science Center, Jersey City	5/21/24	\$50.00
NJAHS/Yearbook	Tilt A Tracy Lee Stum Museum, Rutherford	6/13/24	\$35.00

# <u>C/P-3</u>

Motion to approve the amended 2023/2024 school calendar for the remainder of this school year as follows:

- Last day of school for students Tuesday, June 18, 2024
- Eighth Grade Graduation
- Last day of school for teachers
- Early dismissal days for all students
- Early dismissal days for teachers

Monday, June 17, 2024 Tuesday, June 18, 2024

- Fri., June 14, Mon., June 17, Tues., June 18
- Fri., June 14 and Tues. June 18

# ACTION ITEM(S): C/P-1 to C/P-3

Motion of adopt: B. Drelick Seconded By: D. Carey

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	_X			
Barrett	_X			
Carey	_X			
Demsak	_X			
Drelick	_X			
Hoffman	_X			
Lucarelli	_X			
Reinle				X
Van Ginneken	_X			

## PERSONNEL

(All Personnel resolutions are based on the recommendation of the Superintendent)

# <u>P-1</u>

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2023-2024 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Allison Laughlin	Nurse Teacher	Sub Nurse: Exp. 3/21/29 Sub Cert. Exp. 10/11/27

# <u>P-2</u>

Motion to approve the following new positions as approved in the 2024-2025 school year budget:

preschool teacher
full time paraprofessional

# <u>P-3</u>

Motion to approve Nicole Pirrello as School Social Worker, for the period beginning May 13, 2024 through

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June 30, 2024, MA, Step 9, \$68,941, prorated, as per negotiated agreement.

# <u>P-4</u>

Motion to approve an extension of family medical leave of absence for Rebecca Halbig from a return date of April 8, 2024 to May 1, 2024.

# <u>P-5</u>

Motion to approve Amanda Herrmann as long term substitute teacher for the period retroactive to February 5, 2024 through on or about May 1, 2024, at a rate of \$175.00 per day.

Background: Mrs. Herrmann is filling in for a current teacher out on leave.

## <u>P-6</u>

Motion to employ the following special education paraprofessional(s) for the 2023-2024 school year in accordance with the needs of the classified students and in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists.

Name	Rate per Hour
Agila Kaliyaperumal	17.12
Casey Bell	17.12

Background: These are recently vacated part time paraprofessional positions.

# <u>P-7</u>

Motion to approve the following staff member for miscellaneous non-certified activities as needed for the 2023-2024 school year, at an hourly rate of \$25.00, as per the negotiated agreement:

Cyndy Butti	Sarah Nelson	Natalie Cammarata
Dana Naprstek	Arielle Stampone	Heather Cascone

### <u>P-8</u>

Motion to accept, with regret, the resignation letter from Margaret Corbutt, effective June 30, 2024.

### ACTION ITEM(S): P-1 to P-8

Motion of adopt: N. Demsak Seconded By: R. Hoffman

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	_X			
Barrett	_X			
Carey	_X			
Demsak	_X			
Drelick	_X			
Hoffman	_X			
Lucarelli	_X			
Reinle				X

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Van Ginneken	
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## **POLICY**

### <u>POL-1</u>

Motion to approve a first reading of the following policies and/or regulations:

R 5440	Honoring Student Achievement
P 5570	Sportsmanship
P 5750	Equitable Educational Opportunity
P 5841	Secret Societies
P 5842	Equal Access of Student Organizations

\_X\_\_

### **ACTION ITEM(S): POL-1**

## A. Alfano made a motion to Table P5750 and seconded by D. Carey. Roll call: Yes: Five (5) No: Three (3)

Motion of adopt: N. Demsak Seconded By: R. Hoffman

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano			X	
Barrett	X	X_(P57:	50)	
Carey	X	X (P575	(0)	
Demsak	X			
Drelick	X			
Hoffman	X			
Lucarelli	X			
Reinle				X
Van Ginneken	X			

#### **XI.** Written Communication

1. Thank you note – Veterans on Valentine's Day (Senator Josh Gottheimer)

# XII. Public Comment (Board Policy #1200)

One member of the public spoke.

### XIII. Executive Session

None

#### XIV. Return to Public Session - if needed

n/a

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### **Roll Call**

Mr. Anthony Alfano		
Mrs. Jean Barrett		
Mrs. Donna Carey		
Mr. Nick Demsak		
Mr. Brian Drelick		
Mr. Ron Hoffman		
Mrs. Susan Lucarelli	_	
Mr. Edward Reinle		
Mr. David Van Ginneken		
Mr. Michael Ryder		
Ms. Carolyn B. Joseph		

Action following Executive Session if needed:

n/a

### XV. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by D. Van Ginneken, and seconded by A. Alfano, to adjourn the meeting at 9:15 p.m.

Respectfully,

Carolyn B. Joseph

Interim Board Secretary