

**HARDYSTON TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
NOVEMBER 14, 2023  
7:00 PM**

**I. Call to Order**

Board President David Van Ginneken called the Workshop Meeting of the Hardyston Board of Education to order on November 14, 2023 at 7:00 p.m., from the Library of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ 07419. President David Van Ginneken read the Open Public Meetings Act statement:

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, “Open Public Meetings Act,” Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district’s web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

**II. Pledge of Allegiance**

**III. Roll Call**

Mr. Anthony Alfano	present	
Mrs. Jean Barrett	present	
Mrs. Donna Carey	present	
Mr. Nick Demsak	present	
Mr. Ron Hoffman	present	
Mrs. Susan Lucarelli	present	
Mrs. Catherine Maksymiuk	present	
Mr. Edward Reinle	present	arrived at 7:13 p.m.
Mr. David Van Ginneken	present	

Mr. Michael Ryder	present
Ms. Carolyn Joseph	present

Quorum confirmed:             Yes                             No

Special Guest(s) Present:                            n/a

Staff Member(s) Present:                            20+

Community Member(s) Present:                    25+

Other:    n/a

**MISSION STATEMENT**

*The Hardyston School District together with our parents, families and community is dedicated to preparing our students*

for the 21<sup>st</sup> Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

**IV. Workshop**

1. Updates to Agenda
2. Committee Reports:
  - Curriculum, Programs, Educational Technology & Community Relations (R. Hoffman)
  - Finance, Facilities and Operations & Technology Infrastructure (D. Carey)
  - Personnel, Negotiations, Grievance & Policy (N. Demsak)
3. Superintendent Report

**V. Public Comment (Board Policy #0167)** (please limit comments to action agenda items only)

Six members of the public spoke.

**VI. Executive Session** *if needed*

*None*

**VII. Return to Public Session**

*n/a*

**VIII. Old Business**

**O/B-1**

Meeting Dates for 2023- 2024:

- December 12 – Regular Meeting
- January 2 – Annual Reorg and Regular Meeting
- January 23 – Budget Workshop
- February 13 – Regular Meeting
- February 27 – Budget Workshop

**O/B-2** (primary motion)

Motion to abolish Policy 5756- TRANSGENDER STUDENTS.

**O/B-3** (secondary motion, if the primary motion fails)

Motion to approve first reading of amended Policy 5756- [as attached.](#)

Motion to adopt O/B-2 or O/B-3: n/a Seconded By: n/a

Policy 5756 was discussed and a Motion was made to postpone Policy 5756 indefinitely.

Motion to adopt: N. Demsak Seconded By: S. Lucarelli

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	<u>  X  </u>	_____	_____

Barrett	_____	<u>  X  </u>	_____	_____
Carey	_____	<u>  X  </u>	_____	_____
Demsak	<u>  X  </u>	_____	_____	_____
Hoffman	<u>  X  </u>	_____	_____	_____
Lucarelli	<u>  X  </u>	_____	_____	_____
Maksymiuk	<u>  X  </u>	_____	_____	_____
Reinle	_____	<u>  X  </u>	_____	_____
Van Ginneken	<u>  X  </u>	_____	_____	_____

**IX. New Business**

*None*

**X. Agenda Items:**

**MEETING MINUTES**

1. October 10 – Regular Meeting

Motion to adopt: N. Demsak                      Seconded By: A. Alfano

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u>  X  </u>	_____	_____	_____
Barrett	<u>  X  </u>	_____	_____	_____
Carey	<u>  X  </u>	_____	_____	_____
Demsak	<u>  X  </u>	_____	_____	_____
Hoffman	<u>  X  </u>	_____	_____	_____
Lucarelli	<u>  X  </u>	_____	_____	_____
Maksymiuk	<u>  X  </u>	_____	_____	_____
Reinle	<u>  X  </u>	_____	_____	_____
Van Ginneken	<u>  X  </u>	_____	_____	_____

**HIB REPORT** *All policies and procedures have been followed and met; the November report is based on the recommendation of the Superintendent.*

*Background: HIB report for 11-14-23 is located in the Executive Session folder and will be voted on at the December 12, 2023 BOE meeting (if necessary).*

**No vote**

**FINANCE**

**F-1**

Motion to approve \$168,008.00 in transfers for the month of October 2023.

**F-2**

Motion to approve the Bills List for the month of October 2023 in the amount of \$1,483,121.15.

**F-3**

Motion to approve the Treasurer of School Monies Report for September 2023.

**F-4**

Motion to approve the Board Secretary’s Monthly Report for September 2023.

*WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,*

*NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Carolyn Joseph, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Carolyn Joseph, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending September 30, 2023.*

*BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.*

**F-5**

Motion to accept for the ROD Grant 2023 the Preliminary Cost Letter for the Unit Ventilator Replacement Project in the amount of \$1,078,000 with \$431,200 State Share and \$646,800 District Share.

**F-6**

Motion to accept a grant awarded to the district in the amount of \$1,500.00 from the 2023-2024 Special Olympics Unified Champion Schools of New Jersey.

**F-7**

Motion to approve Change Order #2 for the ES Paving Projects to have installation of concrete curb at rear of building in the amount of \$1,500.

**F-8**

Motion to approve Change Order #4 for the ES Paving Project for removal and replacement of unsuitable soil in the amount of \$416,603.00.

**F-9**

Motion to approve Change Order #1 for the ES Electrical Service Project for additional trenching and additional costs due to JCP&L delays in the amount of \$14,183.00

**F-10**

Motion to approve Change Order #2 for the ES Electrical Service Project to have Power with Prestige remove bollards instructed by JCP&L to install the ES Electrical Service equipment (transformer) in the amount of \$1,975.

**ACTION ITEM(S): F-1 – F-10**

Motion to adopt:	D. Carey	Seconded By: N. Demsak		
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Barrett	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Demsak	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

Maksymiuk	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Reinle	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**FACILITIES/OPERATIONS**

**F/O-1**

Motion to approve the following 2023-2024 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

NAME	LOCATION	DATE	TIME	DAY
Wallkill Valley Girl Scout Service Unit – <i>Cupcake Wars – Girl Scout Style</i>	MS Cafeteria	1/4/24	5:15 – 7:30 PM	Thursday

**F/O-2**

**BE IT RESOLVED**, to approve the following resolution for submission of the Comprehensive Maintenance Plan (CMP) and M-1 Report for the 2024-2025 school year:

**WHEREAS**, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities; and

**WHEREAS**, the required maintenance activities as listed in the attached document for the various school facilities of Hardyston School District are consistent with these requirements; and

**WHEREAS**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid; and

**Now Therefore Be It Resolved**, that the Hardyston Public School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for Hardyston School District in compliance with Department of Education requirements.

**ACTION ITEM(S): F/O-1 – F/O-2**

Motion to adopt: D. Carey	Seconded By: R. Hoffman			
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Barrett	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Demsak	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Maksymiuk	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

Reinle                      X          \_\_\_\_\_        \_\_\_\_\_        \_\_\_\_\_  
 Van Ginneken          X          \_\_\_\_\_        \_\_\_\_\_        \_\_\_\_\_

**CURRICULUM/PROGRAMS**

**C/P-1**

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
Autism: De-Escalate Meltdowns and Diffuse Explosive Behaviors	- -	\$79.99	Digital Seminar	J. Rosen

**C/P-2**

Resolved to approve the following parent-paid class trip(s) for the 2023-2024 school year:

Grade	Destination	Date	Cost Per Student
Select MS Band/Chorus	High Note Festival/Dorney Park, PA	6/6/24	TBD* <i>Waiting on bus quotes; this is an annual trip</i>

**C/P-3**

Motion to authorize submission of the FY25 projected Preschool Enrollment as follows: 26 3-year olds, 26 4-year olds, 23 IEP in general education classrooms.

**C/P-4**

Motion to approve the 3-year Preschool Program Operational Plan.

**C/P-5**

Motion to approve a waiver for preschool space requirements with the Department of Education.

**ACTION ITEM(S): C/P-1 – C/P-5**

Motion to adopt: R. Hoffman	Seconded By: N. Demsak			
<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Alfano	<u>  X  </u>	_____	_____	_____
Barrett	<u>  X  </u>	_____	_____	_____
Carey	<u>  X  </u>	_____	_____	_____
Demsak	<u>  X  </u>	_____	_____	_____
Hoffman	<u>  X  </u>	_____	_____	_____

Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Maksymiuk	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Reinle	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**PERSONNEL**

(All Personnel resolutions are based on the recommendation of the Superintendent.)

**P-1**

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2023-2024 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Sarah Joyce	Nurse	Sub Cert – Exp. 11/30/2026
Eric B. Allen	Custodian	N/A
Robin Stoll	Paraprofessional	N/A
Rasheedah Michel	Teacher/Paraprofessional	Sub Cert – Exp. 10/2/2028
Gail Kopko	Teacher/Paraprofessional	Sub Cert. – Exp. 7/1/24

**P-2**

Motion to appoint/re-appoint the extra-curricular coaches and advisors for the 2023/2024 school year (step amount as per negotiated agreement):

*The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the Superintendent, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.*

Kasey Kervatt	Student Council Advisor	Step 6	\$2,841
Josh Bennett	Assistant Boys Basketball Coach	Step 6	\$2,700
Whitney Dugan	Assistant Girls Basketball Coach	Step 6	\$2,700
Tara Kominiak	Assistant Cheerleading Coach	Step 1	\$1,717
Caitlin Carrigan	Special Olympics Unified Club	\$526/15 hours	
Alyssa Kopf	Special Olympics Unified Club	\$526/15 hours	
Aliena Hull	Crochet Club	\$526/15 hours	
Aliena Hull	National Math Club	\$526/15 hours	
Patricia Rosendale	Academic Challenges	\$526/15 hours	
McKenzie Cuccia	Junior Painters Club	\$263/7.5 hours	
Marina Veliz	Junior Painters Club	\$263/7.5 hours	
Chriss Reder	Knitting and Crocheting Club	\$526/15 hours	
Michelle Newsome	The Lab Rats	\$526/15 hours	

**P-3**

Motion to approve the following certified staff members as tutors for the 2023-2024 school year:

Kaitlin Gregory	Robert Demeter	Tammy Peek	Whitney Dugan
Justine Maris	Holly Romahn	Chriss Reder	

**P-4**

Motion to approve the following certified staff members as before or after school detention monitors for the 2023-2024 school year:

Kaitlin Gregory	Maria Flaherty	Stacey Luce	Robert Demeter
Whitney Dugan	Justine Maris	Nancy Brennan	

**P-5**

Motion to approve the following staff member for miscellaneous non-certified activities as needed for the 2023-2024 school year, at an hourly rate of \$25.00, as per the negotiated agreement:

Deena Russell	Tammy Peek	Peggy Van Ginneken	Ashley McInerney
Marianne Petronella	Amie Barone	Lisa Garofano	Hailey Kaprowski
Stacey Luce	Teresa Zinck	Stephaine Suckey	Kelly Bansemer
Deidre Schmitt	Milenko Popovic	Roula Wahad	Robert Demeter
Jill Helmstetter	John Torppey		

**P-6**

Resolved, that the Hardyston Board of Education hereby places Amanda Sanders on a Federal family medical leave of absence using accumulated sick days, with benefits, for the period October 16, 2023 through on or about December 11, 2023. Mrs. Sanders plans on returning to her current position December 12, 2023.

**P-7**

Motion to accept, with regret, the resignation of Shannon Hill, part time paraprofessional, effective November 8, 2023.

**P-8**

Motion to approve Kamryn Polowy as full time preschool teacher, BA, Step 1, \$58,016, prorated, for the period December 19, 2023 through June 30, 2024.

**P-9**

Motion to approve Eleanor Dippold Kielty as full time preschool teacher, BA, Step 6, \$60,814, prorated, for the period December 19, 2023 through June 30, 2024.

**P-10**

Motion to employ the following special education paraprofessional(s) for the 2023-2024 school year in accordance with the needs of the classified students and in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists.

Name	Rate per Hour
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Sandra Popovic	17.12
Derek Nicholson	17.12
Anthony Korn	17.62

**P-11**

Motion to employ the following individuals as full time paraprofessionals beginning January 2, 2024 through June 30, 2024, in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists. This is funded through the preschool expansion aid (PEA).

<b>Name</b>	<b>Rate per Hour</b>
Marianne Monahan	19.12
Danielle Romeo	19.12
Lynn Ernst	18.12
Iman Ahmed	18.12

**P-11**

Motion to approve an unpaid leave of absence for Candace Ouellette beginning November 15, 2023 through January 2024.

**ACTION ITEM(S): P-1 – P-11**

Motion to adopt: N. Demsak                      Seconded By: R. Hoffman

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Barrett	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Demsak	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Maksymiuk	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Reinle	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>  P-5  </u>	<u>      </u>

**POLICY**

**POL-1**

Motion to approve a second reading and adopt the following policies and regulations:

P&R 1642.01	Sick Leave
P&R 3212	Attendance
P&R 4212	Attendance
P&R 5116	Education of Homeless Children and Youths
P 8500	Food Services

**ACTION ITEM(S): POL-1**

Motion to adopt: N. Demsak	Seconded By: A. Alfano			
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Barrett	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Demsak	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Maksymiuk	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Reinle	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**POL-2**

Motion to approve a first reading of the following policies and regulations:

P 2270	Religion in the Schools
P&R 5111	Eligibility of Resident/Nonresident Students

**ACTION ITEM(S): POL-2**

Motion to adopt: N. Demsak	Seconded By: A. Alfano			
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Barrett	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Demsak	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Maksymiuk	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Reinle	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**POL-3**

Motion to abolish the following policies:

- P 3432 Sick Leave
- R 3432 Sick Leave
- P 4432 Sick Leave
- R 4432 Sick Leave
- P 8540 School Nutrition Programs
- P 8550 Meal Charges/Outstanding Food Service Bill

**ACTION ITEM(S): POL-3**

Motion to adopt: N. Demsak                      Seconded By: R. Hoffman

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Barrett	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Demsak	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Maksymiuk	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Reinle	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**XI. Written Communication**

1. Letter to the Board - HTEA
2. Letter to the Board - McCallum

**XII. Public Comment (Board Policy #0167)**

9 Members of the public spoke.

**XIII. Executive Session *if needed***

*None*

**XIV. Return to Public Session \**

*n/a*

**XV. Adjournment**

With no further action or discussion required of the Hardyston Township Board of Education as this time, a motion was presented by D. Van Ginneken, and seconded by N. Demsak, to adjourn the meeting at 8:46 p.m.

Respectfully Submitted,

*Carolyn B. Joseph*

Interim Business Administrator/Board Secretary

