

**HARDYSTON TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
SEPTEMBER 12, 2023  
7:00 PM**

**I. Call to Order**

Board President David Van Ginneken called the Workshop Meeting of the Hardyston Board of Education to order on September 12, 2023 at 7:00 p.m., from the Library of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ 07419. President David Van Ginneken read the Open Public Meetings Act statement:

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, "Open Public Meetings Act," Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district's web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

**II. Pledge of Allegiance**

**III. Roll Call**

Mr. Anthony Alfano	present	
Mrs. Jean Barrett	present	
Mrs. Donna Carey	present	
Mr. Nick Demsak	absent	
Mr. Ron Hoffman	absent	
Mrs. Susan Lucarelli	present	
Mrs. Catherine Maksymiuk	present	
Mr. Edward Reinle	absent	arrived at 7:30 p.m.
Mr. David Van Ginneken	present	
Mr. Michael Ryder	present	
Ms. Carolyn Joseph	present	

Quorum confirmed:                     Yes                     No

Special Guest(s) Present:                    Joanne Butler, Esq. Schenck, Price, Smith & King

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Staff Member(s) Present:                    2

Community Member(s) Present:                    25

Other:                    None

**MISSION STATEMENT**

*The Hardyston School District together with our parents, families and community is dedicated to preparing our students*

for the 21<sup>st</sup> Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

**IV. Workshop**

1. Updates to Agenda
2. Committee Reports:
  - Curriculum, Programs, Educational Technology & Community Relations (R. Hoffman)
  - Finance, Facilities and Operations & Technology Infrastructure (D. Carey)
  - Personnel, Negotiations, Grievance & Policy (N. Demsak)
3. Superintendent Report
4. District and Board Goals Presentation

**V. Public Comment (Board Policy #0167)** (please limit comments to action agenda items only)

*None*

**VI. Executive Session** *if needed*

*None*

**VII. Return to Public Session**

*n/a*

Action following Executive Session if needed:

*None*

**VIII. Old Business**

**O/B-1**

Meeting Dates for 2023- 2024:

- October 10 – Regular Meeting
- November 14 – Regular Meeting
- December 12 – Regular Meeting
- January 2 – Annual Reorg and Regular Meeting

**IX. New Business**

**NB-1**

Motion to adopt the District Goals as presented.

Motion of adopt: S. Lucarelli      Seconded By: Jean Barrett

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Barrett	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Demsak	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>

Hoffman	_____	_____	_____	<u>  X  </u>
Lucarelli	<u>  X  </u>	_____	_____	_____
Maksymiuk	<u>  X  </u>	_____	_____	_____
Reinle	_____	_____	_____	<u>  X  </u>
Van Ginneken	<u>  X  </u>	_____	_____	_____

**NB-2**

Motion to adopt the Board Goals as presented.

Motion of adopt: D. Van Ginneken                      Seconded By: D. Carey

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u>  X  </u>	_____	_____	_____
Barrett	<u>  X  </u>	_____	_____	_____
Carey	<u>  X  </u>	_____	_____	_____
Demsak	_____	_____	_____	<u>  X  </u>
Hoffman	_____	_____	_____	<u>  X  </u>
Lucarelli	<u>  X  </u>	_____	_____	_____
Maksymiuk	<u>  X  </u>	_____	_____	_____
Reinle	_____	_____	_____	<u>  X  </u>
Van Ginneken	<u>  X  </u>	_____	_____	_____

**NB-3**

A motion was made by Donna Carey asking our Policy Committee to review Policy 5756 and consider it for removal from our Hardyston School District.

A brief discussion was had, and there were no objections.

**X.     Agenda Items:**

**MEETING MINUTES**

1. August 8 – Regular Meeting

Motion of adopt: D. Van Ginneken                      Seconded By: C. Maksymiuk

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u>  X  </u>	_____	_____	_____
Barrett	<u>  X  </u>	_____	_____	_____
Carey	_____	_____	<u>  X  </u>	_____
Demsak	_____	_____	_____	<u>  X  </u>
Hoffman	_____	_____	_____	<u>  X  </u>
Lucarelli	<u>  X  </u>	_____	_____	_____
Maksymiuk	<u>  X  </u>	_____	_____	_____
Reinle	_____	_____	_____	<u>  X  </u>
Van Ginneken	<u>  X  </u>	_____	_____	_____

**HIB REPORT**   *All policies and procedures have been followed and met; There is nothing to report or*

approve this month.

Motion of adopt:	_____			
	Seconded By: _____			
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**FINANCE**

**F-1**

Motion to approve \$108,155.51 in transfers for the month of August 2023.

**F-2**

Motion to approve the Bills List for the month of August 2023 in the amount of \$970,918.74.

**F-3**

Motion to approve the Treasurer of School Monies Report for July 2023.

**F-4**

Motion to approve the Board Secretary’s Monthly Report for July 2023.

*WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,*

*NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Carolyn Joseph, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Carolyn Joseph, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending July 31, 2023.*

*BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.*

**F-5**

Motion to approve a shared services agreement for nursing services between Hardyston School District, Ogdensburg School District, Wallkill Valley High School, and Hamburg Borough School for the 2023-2024 school year. (agreement in Board folder)

**F-6**

Motion to approve Swing Education, which allows school representatives to post and manage requests for substitute teachers and related professionals (“SwingSubs”) on the Swing Education Website at

[www.swingeducation.com](http://www.swingeducation.com) (“Website”). The cost per substitute is \$150.00 plus a 38% fee to Swing Education. Contract is located in the BOE folder.

**F-7**

Resolved, the Board approves the parent transportation contract for students #1567 and #1568 in accordance with the terms therein. A copy of the contract is on file in the office of the Business Administrator.

**F-8**

Change Order #3 for removal of uncovered old concrete slab (22’X25’ at 6-8” thick) in the amount of \$8,500. (Monies will be deducted from allowance)

**ACTION ITEM(S): F-1 – F-8**

Motion to adopt: D. Carey                      Seconded By: C. Maksymiuk

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Barrett	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Demsak	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Hoffman	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Maksymiuk	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Reinle	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**PERSONNEL**

(All Personnel resolutions are based on the recommendation of the Superintendent.)

**P-1**

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2023-2024 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Kathy Gleason	Teacher / Paraprofessional	Sub Cert – Exp. 10/7/2027
Benjamin Mizeski	Teacher / Paraprofessional	Sub Cert – Exp. 08/2027
Samantha Bassolino	Custodian	N/A
Adrienne Cooper	Teacher / Paraprofessional	Teacher of the Handicapped
Sloan Toriello Reeves	Teacher / Paraprofessional	Sub Cert – Exp. 09/2027

**P-2**

Motion to approve Patrick Zemaitis as part time custodian at the elementary school, Step 1, \$25,535.63 (.625 FTE), pro-rated, for the period September 1, 2023 through June 30, 2024.

*Background: Mr. Zemaitis is replacing an outgoing part time custodian.*

**P-3**

Motion to accept, with regret, the resignation letter from Michael Raccioppi, middle school PE/Health teacher, subject to the terms as outlined in the negotiated agreement. Mr. Raccioppi is relocating to a district in New York State.

**P-4**

Motion to approve Jill Helmstetter as PE/Health teacher for the middle school, BA, Step 18, \$87,056, prorated. Mrs. Helmstetter will begin employment once she is released from her current district.

**P-5**

Motion to accept, with regret, the resignation letter from Amanda Bonney, middle school teacher, effective August 30, 2023. Ms. Bonney has been with our district for over 13 years and is relocating to Vermont.

**P-6**

Motion to approve Teresa Zinck as LTS – Grade 5 Math Teacher, BA, Step 1, \$58,016, prorated, beginning September 12, 2023, with an end date to be determined.

*Background: Mrs. Zinck will be filling in until a replacement is hired.*

**P-7**

Motion to approve the following job description:

Retired Police Officer (RPO)

**P-8**

Motion to approve the following certified staff members as mentors for the 2023-2024 school year:

Ashley McInerney     Holly Romahn

**P-9**

Motion to approve the following certified staff members as buddies for the 2023-2024 school year:

Whitney Dugan     Michelle Goodman  
Kristen Meyer     Chriss Reder

**P-10**

Motion to approve the following certified staff members as home instructors for the 2023-2024 school year:

Maria Flaherty

**P-11**

Motion to approve and adopt the Merit Goals for the 2023-2024 school year as presented by the Superintendent, pending approval of the Executive County Superintendent of Schools.

**P-12**

Motion to accept, with regret, the resignation of Adrienne Cooper, paraprofessional, effective immediately.

Background: Ms. Cooper is caring for a family member.

**P-13**

Motion to rescind employment of Alexa Cunningham, paraprofessional, effective immediately.

Background: Ms. Cunningham did not complete the employment requirements after several attempts to contact her and did not report to work.

**P-14**

Motion to accept, with regret, the resignation of Stacey Blasdell, ERI teacher at the middle school, effective November 3, 2023, as outlined in the negotiated agreement.

**P-15**

Motion to approve two Retired Police Officer positions and a substitute pool, for the purpose of improving school security.

**P-16**

Motion to approve Kelly Bansemer as part time LPN for an identified student, .55 FTE, \$31,909.00, prorated, for the period September 13, 2023 through June 30, 2024.

**P-17**

Motion to employ the following special education paraprofessional(s) for the 2023-2024 school year in accordance with the needs of the classified students and in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists.

Name	Rate per Hour
Stephanie Wild	17.12

**ACTION ITEM(S): P-1 – P-17**

Motion to adopt: D. Van Ginneken

Seconded By: A. Alfano

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	<u>  X  </u>	_____	_____	_____
Barrett	<u>  X  </u>	_____	_____	_____
Carey	<u>  X  </u>	_____	_____	_____
Demsak	_____	_____	_____	<u>  X  </u>
Hoffman	_____	_____	_____	<u>  X  </u>
Lucarelli	<u>  X  </u>	_____	_____	_____
Maksymiuk	<u>  X  </u>	_____	_____	_____
Reinle	_____	_____	_____	<u>  X  </u>
Van Ginneken	<u>  X  </u>	_____	<u>  P-11  </u>	_____

**CURRICULUM/PROGRAMS**

**C/P-1**

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

<b>EVENT</b>	<b>DATE</b>	<b>REGISTRATION FEE</b>	<b>MILEAGE &amp; OTHER EXPENSES</b>	<b>EMPLOYEE/BOARD MEMBER</b>
Training - Buehler Challenger Science Center, Paramus	9/20/2023	- 0 -	\$40.42	K. Luciano

**C/P-2**

Resolved to approve the following parent-paid class trip(s) for the 2023-2024 school year:

<b>Grade</b>	<b>Destination</b>	<b>Date</b>	<b>Cost Per Student</b>
PreK	Pochuck Valley Farms, Glenwood	10/3/23	\$20.00 +/- <i>(waiting for bus quotes)</i>
2	TurtleBack Zoo, West Orange, NJ	10/26/23 10/27 <i>rain date</i>	\$35.00

**C/P-3**

Motion to approve the following out of district student for the 2023-2024 school year:

#	SCHOOL	TUITION
1	Northern Hills Academy 10 Gail Court Sparta, NJ (180 days/2023-2024 school year)	\$53,945 +transportation 1:1 Nurse <i>provided by District</i> \$2,117 Extra Therapy

**C/P-4**

Motion to approve the following out of district student for the 2023-2024 SY:

#	SCHOOL	COST
1	Bonnie Brae 3415 Valley Road P.O. Box 825 Liberty Corner, NJ	\$430.00/day (August 31, 2023 – June 30, 2024)

*Note: Student may return to the district before June 30, 2024.*

**C/P-5**



Motion to approve two students to attend Sussex Technical School for select classes for the 2023-2024 SY. All required paperwork, including insurance guarantees, has been provided.

#		
STUDENTS	SCHOOL	COST
2	Sussex County Vocational School 105 North Church Road Sparta, NJ 07871	\$312.50/per pupil/per month + Transportation

**C/P-6**

Motion to approve the Mentoring Plan for the 2023-2024 school year, as reviewed by the Curriculum and Programs Committee.

**ACTION ITEM(S): C/P-1 – C/P-6**

Motion to adopt: D. Van Ginneken	Seconded By: D. Carey			
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Barrett	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Demsak	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Hoffman	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Maksymiuk	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Reinle	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**POLICY**

**POL-1**

Motion to approve a first reading of the following policies and regulations:

- P&R 2419                      School Threat Assessment Teams
- P&R 1642.01                 Sick Leave

**ACTION ITEM(S): POL-1**

Motion to adopt: D. Van Ginneken	Seconded By: A. Alfano			
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Barrett	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Demsak	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Hoffman	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Maksymiuk	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Reinle	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**FACILITIES/OPERATIONS**

**F/O-1**

Motion to approve the following 2023-2024 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

NAME	LOCATION	DATE	TIME	DAY
Wallkill Valley Youth Football and Cheer	MS Gym	Sept. – Nov. 2023	6-8 PM	Tues. – Fri. as needed
Girl Scout Troop #98487	ES Cafeteria	Sept. 2023 – June 2024	6-7 PM	Monday 2x/month
Girl Scout Troop #97317	MS Room 204	Sept. – June	6-7:15 PM	Thurs.
Wallkill Valley Coalition Meetings	MS Media Center	October – June	6-7 PM	2 <sup>nd</sup> Wednesday of the month
Wallkill Valley Coalition Youth Group	MS Gym	October – June	3-4:30 PM	2 <sup>nd</sup> Wednesday of the month
Girl Scout Troop #98685	ES Cafeteria	Oct. 2023 – June 2024	3:45-6 PM	Wednesday 1x/month

**F/O-2**

Motion to approve the Memorandum of Understanding between the Township of Hardyston and the Hardyston Township Board of Education for the 2023-2024 school year. The MOU provides \$50,000 from the Township to the BOE for the sole purpose of employing a retired police officer for the Township’s public schools. The MOU is in the BOE folder.

**ACTION ITEM(S): F/O-1 – F/O-2**

Motion to adopt: D. Carey	Seconded By: J. Barrett			
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Barrett	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

Demsak	_____	_____	_____	_____X_____
Hoffman	_____	_____	_____	_____X_____
Lucarelli	_____X_____	_____	_____	_____
Maksymiuk	_____X_____	_____	_____	_____
Reinle	_____	_____	_____	_____X_____
Van Ginneken	_____X_____	_____	_____	_____

**XI. Written Communication**

- 1. Thank you note – Hardyston Township

**XII. Public Comment (Board Policy #0167)**

Six members of the community spoke during public session.

**XIII. Executive Session *if needed***

*None*

**XIV. Return to Public Session**

*n/a*

Action following Executive Session if needed:

*n/a*

**XV. Adjournment**

With no further action or discussion required of the Hardyston Township Board of Education as this time, a motion was presented by D. Van Ginneken, and seconded by D. Carey, to adjourn the meeting at 7:45 p.m.

Respectfully Submitted,



Interim School Business Administrator/Board Secretary