

**HARDYSTON TOWNSHIP BOARD OF EDUCATION  
ANNUAL REORGANIZATION AND REGULAR MEETING MINUTES  
JUNE 14, 2022  
7:00 PM**

**I. Call to Order**

Board President Ronald Hoffman called the Workshop Meeting of the Hardyston Board of Education to order on June 14, 2022 at 7:02 p.m., from the Library of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ 07419. President Ronald Hoffman read the Open Public Meetings Act statement:

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, “Open Public Meetings Act,” Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district’s web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

**II. Pledge of Allegiance**

**III. Roll Call**

Mrs. Donna Carey	present
Mrs. Jen Cenatiempo	present
Mr. Nick Demsak	present
Mr. Brian Drelick	present
Mr. Ron Hoffman	present
Mrs. Susan Lucarelli	present (virtually)
Mrs. Catherine Maksymiuk	present
Mrs. Michele Van Allen	present
Mr. David Van Ginneken	present
Mr. Michael Ryder	present
Mr. Rich Rennie	absent

Quorum confirmed:             Yes                     No

Special Guest(s) Present:            None

Staff Member(s) Present:            5

Community Member(s) Present:    16

Other:                                    L. Marchese, Advertiser News Reporter

**MISSION STATEMENT**

*The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21<sup>st</sup> Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.*

#### **IV. Workshop**

1. Updates to Agenda
2. Committee Reports:
  - Curriculum, Programs, Educational Technology & Community Relations (D. Carey)
  - Finance, Facilities and Operations & Technology Infrastructure (D. Van Ginneken)
  - Personnel, Negotiations, Grievance & Policy (N. Demsak)
  - Joint Educational Services Committee (D. Van Ginneken)
3. Board President Update
4. CSA Report
5. HIB Grade Report (R. Demeter)
  
6. 2022 Sussex County School Counselors Caring Award Recipient: **Ian Philback**
  
7. Staff Recognition: **Holly Romahn**, recipient of the **2022 Excellence Award for Elementary School Teaching**
  
8. Student Recognition: **Derek Yannetta, Noah Eastburn, Johnny Posser** - Quilting for a Cause NJ  
*Quilting for a Cause NJ makes quilts for the homeless and other organizations. The quilt tops that were sewn as part of Mrs. Kervatt's elective cycle will be going to veterans at the Borden Avenue Veterans Residence in Queens, NY. The organization, which our Media Specialist Sue Ploch is a member, began 5 years ago and has sent quilts throughout the United States (after natural disasters like floods & hurricanes) as well as homeless shelters and other organizations who request them for their clientele.*

#### **V. Public Comment (Board Policy #0167)** (please limit to agenda items only)

Veronica Symons - 33 Maplewood Lane, Stockholm, NJ 07460: asked a question if there would be 4 sections of Kindergarten for the 2022-2023 school year.

#### **VI. Executive Session** *if needed*

*None*

#### **VII. Return to Public Session**

*n/a*

Action following Executive Session if needed:

*None*

#### **VIII. Old Business**

##### **O/B-1**

Meeting Dates for 2021- 2022:

- June 28 – Annual Retreat, 6:00 PM

**IX. New Business:** The originally scheduled Board Meeting for July 12, 2022, will now be held on June 28th, 2022, during the Annual Retreat.

**X. Agenda Items:**

**MEETING MINUTES**

1. May 5, 2022 – Regular Meeting

Motion of adopt: R. Hoffman      Seconded By: D. Van Ginneken

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>    </u>	<u>  X  </u>	<u>    </u>	<u>    </u>
Cenatiempo	<u>    </u>	<u>    </u>	<u>  X  </u>	<u>    </u>
Demsak	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
Drelick	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
Hoffman	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
Lucarelli	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
Maksymiuk	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
Van Allen	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
Van Ginneken	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>

**HIB REPORT** *All policies and procedures have been followed and met; report is based on the recommendation of the CSA.*

*Background: HIB report for 3-15-22 is located in the Executive Session folder and will be voted upon at this meeting.*

Motion of adopt: R, Hoffman      Seconded By: D. Van Ginneken

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>    </u>	<u>  X  </u>	<u>    </u>	<u>    </u>
Cenatiempo	<u>    </u>	<u>    </u>	<u>  X  </u>	<u>    </u>
Demsak	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
Drelick	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
Hoffman	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
Lucarelli	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
Maksymiuk	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
Van Allen	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
Van Ginneken	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>

**FINANCE**

**F-1**

Motion to approve \$124,599.00 in transfers for the month of May 2022.

**F-2**

Motion to approve the Bills List for the month of May 2022 in the amount of \$1,141,572.51.

**F-3**

Motion to approve the Treasurer of School Monies Comparison Report for April 2022.

**F-4**

Motion to approve the Board Secretary's Monthly Comparison Report for April 2022.

*WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,*

*NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Richard Rennie, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Richard Rennie, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending April 30, 2022.*

*BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.*

**F-5**

Motion to approve the following fiscal year organizational items (1 - 55) reorganization agenda for approval, as required by statute:

1. Motion to approve the Code of Ethics for School Board Members subject to Statute 12-24.1, Chapter 178, Public Law 2001, Robert's Rules of Order, and Parliamentary Procedures for all meetings of the Hardyston Township Board of Education.
2. Motion to reaffirm all past resolutions and motions previously approved by the Board of Education through January, 2023.
3. Motion to re-adopt all existing Board of Education policy manuals, by-laws, regulations, handbooks, contractual agreements, and other legislative or regulatory action of this board hereby continued in force through June 30, 2023.
4. Motion to recognize the Hardyston Township Education Association as the official organized bargaining unit representing all non-administrative contractual staff.
5. Motion to approve all curriculum, curriculum guides, 5-year curriculum review schedule through June 30, 2023, educational programs, and existing approved textbooks for the 2022-2023 school year.
6. Motion to approve the New Jersey Herald as the official newspaper and the Star Ledger and Advertiser News as the official (alternate) newspapers of the Board of Education for advertising purposes.
7. Motion to designate the Provident Bank, New Jersey Cash Management Fund, and New Jersey Asset Rebate Management Fund as the official depositories of the Board of Education for all funds.
8. Motion to authorize a petty cash fund for each school building the amount of \$250.00. The custodian of funds will be the principal of each school. Individual warrants eligible for reimbursement may not exceed \$50 per receipt. Sales tax will not be approved for reimbursement.
9. Motion to approve the chart of accounts for the budgetary process and authorizes the Superintendent of Schools and the School Business Administrator to implement the 2022-2023 school budget pursuant to applicable local and state policies and regulations.

10. Motion to authorize the School Business Administrator and Board Secretary as:
  - a. Custodian of Board of Education Records for OPRA compliance
  - b. Chief Financial Officer and Investment Officer with approved depositories
  - c. Public Agency Compliance Officer (PACO)
  - d. Qualified Purchasing Agent - quote threshold \$6,000; transportation contract threshold \$18,800; all other bids threshold \$44,000
11. Motion to appoint the Chief School Administrator as custodian of School Personnel Records for the 2022-2023 school year.
12. Motion to authorize the School Business Administrator and Board Secretary to:
  - a. Maintain appropriate bonding as required by state statutes
  - b. Make telephone, wire, and electronic transactions of board funds
  - c. Invest board funds at the most advantageous rate in compliance with all state laws and regulations.
  - d. Issue advance payment and/or partial payment to facilitate district requisitions, on an as needed basis.
  - e. Audit and approve any account and demand to be paid prior to presentation to the Board. Any such approval shall be presented to the Board for ratification at their next meeting as per NJSA 18A:19-4.1.
13. RESOLVED, that the Board of Education approve the following resolution authorizing the procurement of goods and services through the New Jersey state purchasing agency for the 2022-2023 school year:

WHEREAS, Title 18A:18A-10 provides that, “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Hardyston School District has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Hardyston Board of Education desires to authorize its purchasing agent for the 2022-2023 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW THEREFORE BE IT RESOLVED, that the Hardyston Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing all state contracted vendors.

14. Motion to authorize the School Business Administrator, in consultation and agreement with the Chief School Administrator, to process line item transfers in compliance with state law and regulations.
15. Motion to authorize the School Business Administrator, in consultation and agreement with the Chief School Administrator, to declare miscellaneous items no longer needed as surplus and to dispose of these items in compliance with state law and regulations.
16. Motion to approve the official signatures of the Board President, School Treasurer, and Board Secretary to sign warrants for all board funds in agreement with the signature cards approved by the Board of Education except as below:

- a. Student Activities: IAW Board Policy 6660, the CSA and/or his designee may be authorized as sole signer of the checks drawn against the Student Activities Account.
  - b. Cafeteria Account: IAW Board Policy 6640, the Board President and Secretary signatures are both required for checks drawn against the Cafeteria Account.
17. Motion to authorize use of a signature stamp for the Board President, Treasurer, and Board Secretary.
  18. Motion to authorize the Board President or designee to act as Board Secretary when appropriate.
  19. Motion to approve the appropriate bonding of the School Business Administrator (\$200,000) and Treasurer of School Monies (\$200,000) as required by Statute.
  20. Motion to approve appointment of Schenck, Price, Smith, & King as general counsel from July 1, 2022 through June 30, 2023 at the hourly rate of \$175.00 for partners and counsel, \$165.00 for associates, law clerks and paralegals at \$112.20 per hour, and adopt the following resolution:

WHEREAS, there exists a need for legal services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that Schenck, Price, Smith, & King be contracted as general legal counsels for the Hardyston Board of Education for the 2022-2023 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

21. Motion to re-appoint Nisivoccia & Company LLP as professional auditors for the Board of Education through June 30, 2023 at a cost of \$27,890.00 and

WHEREAS, there exists a need for auditing services; and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that Nisivoccia & Company LLP be contracted as auditors for the Hardyston Board of Education for the 2022-2023 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

22. Motion to appoint Integrity Consulting Group as designated Insurance Agent (broker of record) for Health, Prescription, and Dental benefits through June 30, 2023 and

WHEREAS, there exists a need for health insurance brokerage services; and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that Integrity Consulting Group be contracted as health insurance broker of record for the Hardyston Board of Education for the 2022-2023 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

23. Motion to appoint The Morville Agency doing business with Arthur J. Gallagher, Inc. as the Risk Management Consultant the School Alliance Insurance Fund (S.A.I.F.) for the purchase of property, casualty, liability, auto, workers compensation, and other required bonds & insurance through June 30, 2023, and

WHEREAS, there exists a need for insurance/risk management services; and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that The Morville Agency be contracted as Risk Management Consultant for the Hardyston Board of Education for the 2022-2023 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

24. Motion to appoint Architectural Firm, Parette Somjen Architects, Gregory J. Somjen, AIA, as official architects of record through June 30, 2023, at \$170 per Principal/Partner hour, \$160 for Director/Senior Associate, \$150 for Senior Project Architect/Engineer, \$130 for Project Architect/Engineer, \$1 for Senior Assistant Project Manager and

WHEREAS, there exists a need for architectural services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that Parette Somjen Architects be contracted as official architects of record for the Hardyston Board of Education for the 2022-2023 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

25. Motion to approve renewal of the contractual agreement with J & B Occupational Therapy, LLC, of Augusta NJ for occupational therapy and physical therapy at the rate of **\$89.50 per hour**, behaviorist services and consultation at the rate of \$90 per hour as required in the student's Individual Educational Plan, and evaluations at a flat rate of \$405.00, effective July 1, 2022 through June 30, 2023. Partial funding will be provided through the IDEIA grant.

WHEREAS, there exists a need for professional therapy services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that J & B Occupational Therapy, LLC be contracted as official therapists of record for the Hardyston Board of Education for the 2022-2023 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

26. Motion to approve the appointment of Dr. Nadira Fernandez, Premier Health Associates, as School Physician through June 30, 2023, at the annual amount of \$6,000, not to exceed \$6,500 and

WHEREAS, there exists a need for medical services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that Dr. Nadira Fernandez, Premier Health Associates, be contracted as School Physician for the Hardyston Board of Education for the 2022-2023 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

27. Motion to re-appoint Bollinger Insurance Inc. for student accident insurance through June 30, 2023, and

WHEREAS, there exists a need for insurance services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that The Bollinger Insurance Inc. be contracted as Insurance Agent for student accident insurance for the Hardyston Board of Education for the 2022-2023 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

28. Motion to approve an Interlocal Agreement with Sparta Township (Grant "Sam" Rome) to provide services to fulfill the Treasurer of School Monies responsibilities for a yearly fee of \$6,810.

29. Motion to approve and accept electronic signatures for the requisition process for the Chief School Administrator and the Business Administrator. The district uses a requisitioning software product provided by CDK Systems, Inc.

30. Motion to approve the Premium Payment Plan (consisting of the Section 125 Plan document, and component Benefit Plans and Policies) that complies with Section 125 of the Internal Revenue Code to enable its employees to elect to pay for their share of the group health insurance on a pre-tax salary reduction basis and that the School Business Administrator of the Board is authorized and directed to take any and all action as may be necessary to effectuate this Resolution.

31. Motion to re-confirm membership with School Health Insurance Fund for the cooperative purchase of liability and health/medical insurance through June 30, 2023 and to authorize the School Business Administrator to serve as agent of the Board.



32. Motion to approve the substitute calling service, Frontline, for the 2022-2023 school year at a cost of \$5,952.
33. Motion to approve PaySchools as the online merchant account processing platform for the 2022-2023 school year at a cost of \$1,300.
34. Motion to approve renewal of the software support agreement with CDK Computer Solutions for the district's personnel and budgetary accounting through June 30, 2023 at the rate of \$5,710 for the personnel program (\$300 for up to two additional users) and \$4,565 for the accounting program, (\$300 for two additional users) and \$2,950 for the requisition program.
35. Motion to authorize payroll deductions for Tax Sheltered Annuities, Custodial Accounts, Disability Income Protection Plans, and other depositories requested by staff with Visions Credit Union (Tri-Co Federal Credit Union), Equitable, Fidelity, Lincoln Life, Metropolitan Life, N.Y. Life, Variable Annuity Life, Vanguard Group, Unum, SBP Commercial National Bank, Provident Bank, Colonial Life, Prudential and Aflac.
36. Motion to approve renewal of the Elementary School and the Middle School as Red Cross Emergency Shelters, if needed, for the 2022-2023 school year. This agreement may be terminated with 30 days' written notice by either party.
37. Motion to approve renewal of the agreement with Sussex County Regional Cooperative effective July 1, 2022 through June 30, 2023, for transportation services for special education requirements and to seek quotes for student field trips and any other transportation as needed. The contract will be extended according to the payment schedule stated in the agreement for administrative fees and payment schedule.
38. Motion to approve membership with Sussex County Educational Services Commission, Bergen County Educational Services Commission, and Cerebral Palsy of New Jersey for services to our students as needed and identified by appropriate school administration.
39. Motion to approve the District's Comprehensive Equity Plan for the 2022-2023 school year as previously approved and submitted to the NJ Department of Education Sussex County Office. (copy on file)
40. Motion to approve the renewal of the following maintenance contracts:

\*\*\*All amounts listed are NTE 5% (NTE =Not To Exceed). Quoted estimates exceeding 5% will be re-approved from the Board\*\*\*

<u>Vendor</u>	<u>Dates</u>	<u>Purpose</u>	<u>Amount</u>
Agra	7/1/22-6/30/23	Drinking water testing/ compliance	\$ 9,996
Arrow Elevator	7/1/22-6/30/23	Elevator	\$ 2,545
Automated Logic	7/1/22-6/30/23	Computer controls heat & A/C	\$ 5,455

Automatic Temperature Control	7/1/22-6/30/23	Pneumatic Controls	\$ 6,710
Butler Water	7/1/22-6/30/23	Boiler & A/C Chemicals Monitoring	\$ 2,445
Carrier	7/1/22-6/30/23	Chiller maintenance, winterization & restart	\$ 7,240
Complete Security Systems	7/1/22-6/30/23	Burglar, fire & freezer alarms incl. state mandated inspections	\$ 3,305
East Coast Combustibles	7/1/22-6/30/23	Aerco boiler annual maintenance	\$ 4,025
Franklin Public Works	7/1/22-6/30/23	Sewer Water	\$ 44,022 TBD
Kraft Power	7/1/22-6/30/23	Emergency backup generator	\$ 745
Protective Measures Security and Fire Systems	7/1/22-6/30/23	Sprinkler system certification	\$ 3,500
McGowan	7/1/22-6/30/23	Drinking water mgmt. compliance	\$ 4,682
Natural Systems Utilities	7/1/22-6/30/23	Septic maintenance	\$ 10,512
On-Tech Consulting	7/1/22-6/30/23	E-rate application process	\$ 2,000
Rullo & Juillet Associates, Inc.	7/1/22-6/30/23	Right to Know/AHERA PEOSH/ asbestos monitoring/ training	\$ 6,240
Sussex County Fire Sales & Service	7/1/22-6/30/23	Fire extinguishers & suppression system	\$ 1,592

41. Motion to renew (ratifies previous motion) the three (3) Interlocal Agreements with the Township of Hardyston for shared services of the following:
- a. Park Maintenance for the period January 1, 2022 through December 31, 2022, at a cost of \$18,570 (Municipal fiscal year is the calendar year).
  - b. Solid Waste and Recycling for the period January 1, 2022 through December 31, 2022, at a cost of \$12,100 (Municipal fiscal year is the calendar year), and
  - c. to approve the continuation of the three year Commodity Resale Agreement with the Township of Hardyston for the cost of fuel at the rates authorized by the Morris County Cooperative Pricing Council, currently at the following rates: \$2.16 for gasoline and \$2.021 for diesel, plus an additional \$0.10 per gallon administrative fee, billed monthly per actual usage for the period January 1, 2022 through December 31, 2022. (Municipal fiscal year is the calendar year).

- 42. Motion to appoint Michael Ryder as the district’s Affirmative Action Officer, Homeless Liaison, Gender Equity Officer, and Attendance Officer, with no additional stipend, through June 30, 2023.
- 43. Motion to approve the non-teaching principal waiver for the 2022-2023 school year in accordance with NJAC 6:8-3.2.
- 44. Motion to appoint Carl Platvoet as Safety Compliance Officer, IPM Coordinator, AHERA Designee, Air Quality Designee, Chemical Hygiene Officer, and Right to Know Officer through June 30, 2023.
- 45. Motion to approve the first year of a five-year contract agreement (renewable annually for one additional year) with Maschio’s Food Services Inc, effective September 1, 2022 through June 30, 2023 with the terms and conditions in adherence to state mandates;

Management Fees(s) / Guarantees

1) Management Fee

The School Food Authority shall pay Maschio's annual management fee in the amount of \$9,280.00.

The management fee shall be payable in monthly installments of \$928.00 per month commencing on September 1, 2022 and ending on June 30, 2023.

2) Guarantee Subsidy

Maschio’s guarantees that the bottom line of the operational report (total revenue for all sources less program costs, including the management fee) will be a loss no greater than \$2,500.

This agreement is compliant with all guidelines and regulations of the New Jersey Department of Agriculture. This agreement can be terminated by either party with 60-days’ notice.

\*\*\*Note: this motion was previously approved at the 5/5/22 Board Meeting\*\*\*

- 46. Motion to ratify a previous renewal of the Article 16 Memorandum of Agreement Annual Addendum, effective July 1, 2022 through June 30, 2023:

*The Hardyston Township Board of Education at the June 9, 2015 public meeting wishing to recognize and maintain the value of the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials hereby re-adopts the Memorandum of Agreement as originally approved by this Board, without modification and authorizes the submission to the County Superintendent of Schools, the County Prosecutor, and to Law Enforcement for signatures.*

- 47. Motion to approve the annual tuition rates for any out of district student accepted by Hardyston Township Public Schools as follows:

<u>Program</u>	<u>Annual Tuition</u>
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Preschool Handicapped PT	\$14,309
Preschool Handicapped FT	\$38,405
Multiple Disabled	\$47,039
Special Education, LLD	\$32,925
Kindergarten, full-day	\$15,034
Regular Education, Grades 1-5	\$15,597
Regular Education, Grades 6-8	\$15,193

48. Motion to approve the 2022-2023 payroll rates for substitute coverage as indicated:

1. Substitute Teacher \$150.00 per day
2. Substitute School Nurse \$250.00 per day
3. Substitute Secretary \$ 13.00 per hour
4. Substitute Custodian \$ 15.00 per hour (reg. school year only)
5. Substitute Paraprofessional \$ 13.00 per hour
6. Bedside/Tutor/Home Instruction \$ 34.71 per hour
7. LPN Aide upon recommendation of CSA

49. Motion to appoint Phoenix Advisors as Continuing Disclosure Agent at an annual fee of \$1,000 and adopt the following resolution.

WHEREAS, there exists a need for a Continuing Disclosure Agent, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that Phoenix Advisors be contracted as Continuing Disclosure Agent for the Hardyston Board of Education for the 2022-2023 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

50. Motion to appoint McManimon, Scotland & Baumann, LLC as Bond Attorney for the 2022-2023 school year and adopt the following resolution.

WHEREAS, there exists a need for legal services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that McManimon, Scotland & Baumann, LLC be contracted as bond attorney for the Hardyston Board of Education for the 2022-2023 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

51. Motion to approve Hardyston Township Board of Education’s District maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2022-2023 school year.

NOW, THEREFORE, BE IT RESOLVED that the Hardyston Township Board of Education hereby establishes the school district Professional Development travel maximum for the 2022-2023 school and budget year, in the amount not to exceed \$40,000 (up to \$6,765 funded through NCLB); all approved travel reimbursements paid at the prevailing OMB rate of \$.35 per mile; Regular Business travel will not exceed \$1,500 per employee per year;

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

52. Motion to approve Jennifer Cimaglia as the district’s ESEA Coordinator and Title I Representative for the 2022-2023 school year with no additional compensation.
53. Motion to appoint Dr. Gulay Maffia, as the Federal IDEIA and the N.J. State Extraordinary Aid program coordinator with no additional compensation effective through June 30, 2023. Partial salary for Dr. Maffia will be funded through FY22 IDEA funding.
54. Motion to approve the 2022-2023 monthly regular and workshop meeting schedule at 7:00 p.m. at the Hardyston Middle School, 183 Wheatsworth Road, to be held on the second (regular) and fourth (workshop) Tuesday of each month (except as noted). The next successive Tuesday will be the alternate date if needed.

<u>Month</u>	<u>2<sup>nd</sup> Tuesday Regular</u>	<u>4<sup>th</sup> Tuesday Workshop</u>
July	12	26 No Workshop Scheduled
August	9	23 No Workshop Scheduled
September	13	27 No Workshop Scheduled
October	11	25 No Workshop Scheduled
November	8	22 No Workshop Scheduled
December	13	27 No Workshop Scheduled
January 2023	3 <i>Annual Reorg. / Regular Meeting</i>	24 Budget Workshop
February	14	28 Budget Workshop

March	14	28 No Workshop Scheduled
April	--	25 <i>Regular Meeting and Public Hearing and Adoption of Budget (subject to NJ State Elections)</i>
May	9	23 No Workshop Scheduled
June	13	27 Annual Evaluation Workshop & Retreat
July	11	25 No Workshop Scheduled
August	8	22 No Workshop Scheduled

55. WHEREAS, pursuant to law, District employees may generally not be hired or appointed except by a majority vote of the full membership of the Board after recommendation by the Chief School Administrator, except in situations where the Board provides otherwise; and

WHEREAS, the Board recognizes that there may be certain instances in which the Chief School Administrator may be required to hire staff in order to fill unforeseen vacancies or on an emergent basis to address student and District needs prior to the next scheduled Board meeting;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes the Chief School Administrator to recommend and appoint a person to fill a sudden vacancy which occurs by reason of unforeseen circumstances or due to emerging District needs, when such vacancy or need arises between scheduled Board meetings, subject to notification of such action to the Board President and ratification of that action by the Board at the next Board meeting; and be it further

RESOLVED, that the Board of Education also authorizes the Chief School Administrator to appoint, at his discretion, substitute teachers as necessary to achieve these goals, subject to the above requirements; and be it further

RESOLVED, that this authority shall remain in effect until the end of the 2022-2023 school year and shall be approved on an annual basis by the full board.

**F-6 MAINTENANCE RESERVE TRANSFER**  
**Motion to approve the following resolution:**

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31 and 18A:7F-41 permits a Board of education to establish and/or deposit into a certain reserve account at year end; and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current review or unexpended appropriations into reserve accounts during the months of June by board resolution; and

**WHEREAS**, the Hardyston Township Board of Education wishes to transfer unanticipated excess current year revenue or unexplained appropriations from the general fund into a Maintenance Reserve account at the year-end; and

**WHEREAS**, the Hardyston Township Board of Education has determined that an amount up to \$100,000, subject to available balances upon completion of fiscal audit;

**NOW, THEREFORE, BE IT RESOLVED** by the Hardyston Township Board of Education that it hereby authorizes the District's School Business Administrator/Board Secretary to make this transfer consistent with all applicable laws and regulations as recommended by the Superintendent/CSA.

**F-7 CAPITAL RESERVE TRANSFER  
Motion to approve the following resolution:**

**WHEREAS**, NJSA 18A:21-2, NJSA 18A:7G-31 and 18A:7F-41 permits a Board of education to establish and/or deposit into a certain reserve account at year end; and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current review or unexpended appropriations into reserve accounts during the months of June by board resolution; and

**WHEREAS** the Hardyston Township Board of Education wishes to transfer unanticipated excess current year revenue or unexplained appropriations from the general fund into a Capital Reserve account at the year-end; and

**WHEREAS**, the Hardyston Township Board of Education has determined that an amount up to \$650,000, subject to available balances upon completion of fiscal audit;

**NOW, THEREFORE, BE IT RESOLVED** by the Hardyston Township Board of Education that it hereby authorizes the District's School Business Administrator/Board Secretary to make this transfer consistent with all applicable laws and regulations.

**F-8  
SCHOOL ALLIANCE INSURANCE FUND (SAIF) RESOLUTION APPOINTING A RISK  
MANAGEMENT CONSULTANT 2022-2023:**

**WHEREAS**, a number of school boards in the State of New Jersey have joined together to form the **SCHOOLS HEALTH INSURANCE FUND** hereafter referred to as "SHIF", as permitted N.J.S.A. 18A:18B-1 et seq., and;

**WHEREAS**, the SHIF has received approval by the Commissioner of the Department of Banking and Insurance on August 10, 2015;

**WHEREAS**, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a school board joint insurance fund;

**WHEREAS**, the governing body of Hardyston Board of Education, hereinafter referred to as "SCHOOL BOARD" has determined that membership in the SHIF is in the best interest of said SCHOOL BOARD.

**NOW, THEREFORE, BE IT RESOLVED** that the governing body of the SCHOOL BOARD hereby agrees as follows:

- i. SCHOOL BOARD shall become a member of the SHIF for the period outlined in the SCHOOL BOARD's Indemnity and Trust Agreement.
- ii. SCHOOL BOARD will participate in the following type (s) of coverage (s):
  - a.) Health Insurance as defined pursuant to N.J.S.A. 17B:17-4, the SHIF's Bylaws, and the SHIF's Plan of Risk Management.
- iii. SCHOOL BOARD accepts and approves the SHIF's Bylaws and agrees to be bound by the terms thereof.
- iv. SCHOOL BOARD shall execute an application for membership and any accompanying certifications.
- v. SCHOOL BOARD agrees to commit to the four principles of the SHIF which are:
  - a.) A long term philosophy on rates.
  - b.) A willingness to work with bargaining units to achieve plan design changes.
  - c.) Professional management with stability and commitment.
  - d.) Rating structure based on actuarial numbers.

**BE IT FURTHER RESOLVED** that the governing body of the SCHOOL BOARD is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the SHIF as required by the SHIF's Bylaws, and to deliver these documents to the SHIF's Executive Director with the express reservation that these documents shall become effective only upon:

- i. Approval of the SCHOOL BOARD by the SHIF.
- ii. Receipt by the SHIF of a Resolution from the SCHOOL BOARD accepting SCHOOL BOARD's SHIF assessment.
- iii. Approval by the Commissioner of the New Jersey Department of Banking and Insurance of SCHOOL BOARD as a member of the SHIF.

## **F-9**

### **SCHOOLS HEALTH INSURANCE FUND - INDEMNITY AND TRUST AGREEMENT**

THIS AGREEMENT made this 1st day of July, 2021, in the County of Sussex, State of New Jersey, by and Between the **SCHOOLS HEALTH INSURANCE FUND** referred to as "SHIF" and the governing body of the Hardyston Board of Education a duly constituted Board of Education, hereinafter referred to as "SCHOOL BOARD".



## **WITNESSETH:**

WHEREAS, the governing bodies of various school boards within the State of New Jersey, have elected to form a joint insurance fund as defined in N.J.A.C. 11:15-5.2, and as such an entity is authorized and described in N.J.S.A. N.J.S.A. 18A:18B-1 et. seq. and the administrative regulations promulgated pursuant thereto; and

WHEREAS, the SCHOOL BOARD has agreed to become a member of the SHIF in accordance with and to the extent provided for in the Bylaws of the SHIF and in consideration of such obligations and benefits to be shared by the membership of the SHIF;

NOW THEREFORE, it is agreed as follows:

1. The SCHOOL BOARD accepts the SHIF's Bylaws as approved and adopted and agrees to be bound by and to comply with each and every provision of said Bylaws and the pertinent statutes and administrative regulations pertaining to same.

2. The SCHOOL BOARD agrees to participate in the SHIF with respect to health insurance, as defined in N.J.S.A. 17B:17-4, and as authorized in the SCHOOL BOARD's resolution to join.

3. The SCHOOL BOARD agrees to become a member of the SHIF and to participate in the health insurance coverages offered for an initial period, (subject to early release or termination pursuant to the Bylaws), such membership to commence on July 1, 2021 and ending on June 30, 2024 at 12:01 AM provided, however, that the SCHOOL BOARD may withdraw at any time subsequent to the delivery of ninety (90) day prior written notice of the intent to withdraw to the SHIF as provided in the Bylaws.

4. The SCHOOL BOARD certifies that it has never defaulted on payment of any claims if self-insured and has not been cancelled for non-payment of insurance premiums for a period of at least two (2) years prior to the date of this Agreement.

5. In consideration of membership in the SHIF, the SCHOOL BOARD agrees (i) that it shall jointly and severally assume and discharge the liability of each and every member of the SHIF for the periods during which the SCHOOL BOARD is a member of the SHIF, (ii) acknowledges that the SCHOOL BOARD and all other members of the SHIF, as a condition of membership in the SHIF, have executed and delivered an Indemnity and Trust Agreement similar to this Agreement and (iii) by the execution of this Agreement the full faith and credit of the SCHOOL BOARD is pledged to the punctual payment of any sums which shall become due to the SHIF in accordance with the Bylaws thereof, this Agreement or any applicable Statute. However, nothing herein shall be construed as an obligation of the SCHOOL BOARD for claims and expenses that are not covered by the SHIF, or for that portion of any claim or liability not within the SCHOOL BOARD's retained limit or in an amount which is in excess of the SHIF's limit of coverage.

6. If the SHIF in the enforcement of any part of this Agreement shall incur necessary expenses or become obligated to pay attorney's fees and/or court costs, the SCHOOL BOARD agrees to reimburse the SHIF for all such reasonable expenses, fees, and costs, inclusive of attorney fees, on demand.

7. The SCHOOL BOARD and the SHIF agree that the SHIF shall hold all moneys in excess of the SCHOOL BOARD's retained loss fund paid by the SCHOOL BOARD to the SHIF as fiduciaries for the benefit of SHIF claimants all in accordance with N.J.A.C. 11:15-5.1 et seq.

8. The SHIF shall establish and maintain Claims Trust Accounts for the payment of health insurance claims in accordance with N.J.S.A. 18A:18B-1 et seq., and N.J.A.C. 11:15-5.13 and such other statutes and regulations as may be applicable. More specifically, the aforementioned Trust Accounts shall be utilized solely for the payment of claims, allocated claim expense and stop loss insurance or reinsurance premiums for each risk or liability as follows:

- a) Employer contributions to group health insurance
- b) Employee contributions to contributory group health insurance
- c) Employer contributions to contingency account
- d) Employee contributions to contingency account
- e) Other trust accounts as required by the Commissioner of Insurance

9. Notwithstanding the terms of paragraph 8, above, to the contrary, the SHIF shall not be required to establish separate trust accounts for employee contributions provided the SHIF provides a plan in its Bylaws or Risk Management Plan for the recording and accounting of employee contributions of each member.

**F - 10**

Motion to decline American Rescue Plan Act Elementary and Secondary School Emergency Relief (ARP ESSER) Homeless Children and Youth (ARP-HCY) allocation of \$829.

**F - 11**

Motion to approve for the Hardyston Board of Education approves the following meal prices for the 2022-2023 school year:

Lunch: \$3.35

Staff/Faculty \$3.85

**ACTION ITEM(S): F-1 – F-10**

Motion of adopt: D. Van Ginneken

Seconded by: R, Hoffman

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Cenatiempo	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Demsak	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Drelick	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>  F-2  </u>	<u>      </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Maksymiuk	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Van Allen	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Van Ginneken	<u>  X  </u>	<u>  F-11  </u>	<u>      </u>	<u>      </u>

**PERSONNEL**

(All Personnel resolutions are based on the recommendation of the CSA.)

**P-1**

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2021-2022 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Gina Ravallo	Teacher/Paraprofessional	Sub Cert - Exp. 2/27

**P-2**  
 Motion to renew the employment of Jennifer Cimaglia, Elementary School Principal, for the 2022-2023 school year, at a salary of \$123,318.00.

**P-3**  
 Motion to renew the employment of Robert Demeter, Middle School Vice Principal, for the 2022-2023 school year, at a salary of \$111,571.00.

**P-4**  
 Motion to renew the employment of Dr. Gulay Maffia, Supervisor of Special Education, for the 2022-2023 school year, at a salary of \$100,744.00.

**P-5**  
 Motion to renew the employment of Daniel Kornak, Technology Coordinator, for the 2022-2023 school year, at a salary of \$88,337.00.

**P-6**  
 Motion to renew the employment of Nicole Meyer, Administrative Assistant to the Chief School Administrator, for the 2022-2023 school year, at a salary of \$63,778.00.

**P-7**  
 Motion to renew the employment of Dawn O’Malley, Payroll/Benefits Coordinator, for the 2022-2023 school year at a salary of \$51,991.00.

**P-8**  
 Motion to renew the employment of Susan Verso, Accounts Payable Clerk/Assistant to Business Administrator, for the 2022-2023 school year, at a salary of \$45,887.00.

**P-9**  
 Motion to renew the employment of Carl Platvoet, Supervisor of Building and Grounds, for the 2022-2023 school year at a salary of \$76,611.00.

**P-10**  
 Motion to renew the employment of David Lenz, Head Custodian, for the 2022-2023 school year at a salary of \$67,958.00.

**ACTION ITEM(S): P-1 – P-10**

Motion of adopt: N. Demsak	Seconded by: D. Van Ginneken			
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Cenatiempo	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Demsak	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Drelick	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Maksymiuk	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Van Allen	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>  P-3  </u>	<u>      </u>

**P-11**

Motion to approve the following individuals for the 2022 ESY Preschool Disabled Program for the period June 27, 2022 through July 28, 2022.

- Diane Lapinski, Teacher, 3 hours per day @current per diem rate/per hour
- Lisa Napovier, Teacher, 3 hours per day @current per diem rate/per hour
- Lynn Ernst, Paraprofessional, 2.5 hours per day @\$13.00 per hour
- TBD, Paraprofessional, 2.5 hours per day @\$13.00 per hour
- Victoria Braga, Paraprofessional, 2.5 hours per day @\$13.00 per hour
- Aveanna Nursing Services, LPN, 2.5 hours per day + transport

**P-12**

Motion to approve the following individuals for the 2022 ESY Multiple Disabled/Emotional Regulation Program for the period June 27, 2022 through July 28, 2022.

- Karen Mugavero, Teacher, 4 hours per day @current per diem rate/per hour
- Rebecca Schick, Teacher, 4 hours per day @current per diem rate/per hour
- Abigail Groggaard, Paraprofessional, 3.5 hours per day @\$13.00 per hour
- Maria Flaherty, Paraprofessional, 3.5 hours per day @\$13.00 per hour
- Lina Amodio, Paraprofessional, 3.5 hours per day @\$13.00 per hour
- Gina Ravallo, Paraprofessional, 3.5 hours per day @\$13.00 per hour
- TBD, Paraprofessional, 3.5 hours per day @\$13.00 per hour
- Aveanna Nursing Services, LPN, 3.5 hours per day + transport

**P-13**

Motion to approve the following individuals for the 2022 ESY Resource Room Program for the period June 27, 2022 through July 28, 2022.

- Edith MacMillan, Teacher, 3 hours per day @current per diem rate/per hour
- Janet Caldera, Teacher, 3 hours per day @current per diem rate/per hour
- Arielle Stampone, Teacher, 3 hours per day @current per diem rate/per hour
- Justine Maris, Teacher, 3 hours per day @current per diem rate/per hour
- John Torppey, Teacher, 3 hours per day @current per diem rate/per hour
- Elizabeth Kelly, Paraprofessional, 2.5 hours per day @\$13.00 per hour
- Debbie Skowronski, Paraprofessional, 2.5 hours per day @\$13.00 per hour
- Rhiannon Lubas, Paraprofessional, 2.5 hours per day @\$13.00 per hour
- Kirsten MacMillan, Paraprofessional, 2.5 hours per day @\$13.00 per hour

**P-14**

Motion to approve the following individuals for the 2022 Extended School Year Program beginning June 27, 2022 through July 28, 2022.

Maureen Hubbard, Speech Language Specialist @ current per diem rate/per hour  
Justine Maris, Wilson Reading Specialist @ current per diem rate/per hour  
Michelle Goodman, Reading Specialist @ current per diem rate/per hour  
J&B Occupational and Physical Therapy Services @\$90. per hour  
J&B Behavioral Services @\$90. per hour  
Abigail Higgins, Substitute Teacher, 3 hours per day @current per diem rate/per hour  
Stacey Blasdell, Substitute Teacher, 3 hours per day @current per diem rate/per hour

**P-15**

Motion to approve the following individuals for the 2022 Summer Academy for the period July 11, 2022 through July 28, 2022 at their current per diem rate:

Francesca Amati	Kaitlin Gregory	Christine Reder	Whitney Dugan
Jill Brown	Lisa Healy	Holly Romahn	Marina Veliz

**P-16**

Motion to approve the following individuals as nurses for the 2022 Extended School Year and Summer Academy Programs beginning June 27, 2022 through July 28, 2022:

Patricia Lovett, 3.5 hours per day @ current per diem rate/per hour  
Marianne Petronella, 3.5 hours per day @ current per diem rate/per hour  
Wendy Stoffels, 3.5 hours per day @ current per diem rate/per hour

*Background: These three nurses are coordinating to cover one position.*

**P-17**

Motion to approve the following individuals for summer 2022 custodial help, 40 hour work week, at an hourly rate of \$13.00:

Jack Reinstein	Owen Lapinski	Brian Hall	William Gunderman	Kyle Tully
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**P-18**

Motion to appoint Michael Ryder as the district's Title IX Coordinator, with no additional stipend, through June 30, 2023.

**P-19**

Motion to appoint Gulay Maffia as the district's Title IX Investigator, with no additional stipend, through June 30, 2023.

**P-20**

Motion to appoint Jennifer Cimaglia as the district's Title IX Decision Maker, with no additional stipend, through June 30, 2023.

**P-21**

Motion to appoint/re-appoint the extra-curricular coaches and advisors for the 2021/2022 school year (step amount as per negotiated agreement):

*The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.*

Emmaline Kempf                      Advisor - Select Band                      Stipend                      \$526.00

**P-22**

Motion to approve Caitlin Carrigan as the district Occupational Therapist, MA, Step 13, \$76,812, for the period September 1, 2022 through June 30, 2023 as per negotiated agreement.

**P-23**

Motion to approve Marina Veliz as Elementary Teacher, BA, Step 2, \$57,007, for the period September 1, 2022 through June 30, 2023 as per negotiated agreement.

**P-24**

Motion to approve McKenzie Cuccia as Elementary Teacher, BA, Step 1, \$56,407, for the period September 1, 2022 through June 30, 2023 as per negotiated agreement.

**P-25**

Motion to approve Cortney Ryan as Elementary Teacher, MA, Step 3, \$60,747, for the period September 1, 2022 through June 30, 2023 as per negotiated agreement.

**P-26**

Motion to approve Mackenzie Hickey as middle school English Language Arts Teacher, BA, Step 1, \$56,407, for the period September 1, 2022 through June 30, 2023 as per negotiated agreement.

**P-27**

Motion to approve Madeline McMullan as Long Term Substitute Teacher - ES Resource, \$175/day for the period September 1, 2022 through February 23, 2023 as outlined in the current negotiated agreement.

**P-28**

Motion to accept, with regret, the retirement letter from Elizabeth Rossi, Grade 6 Math teacher, effective June 30, 2022.

**P-29**

Resolved, that the Board of Education hereby places Jenna Houghtaling on a Federal family medical leave of absence using accumulated sick days, with benefits, for the period September 15, 2022 through November 24, 2022, after which the employee will be placed on a leave of absence under the Federal and State family leave acts, subject to modifications as may be necessary with medical documentation, ending on or about February 23, 2023.

**ACTION ITEM(S): P-11 – P-29**

Motion of adopt: N. Demsak	Seconded by: D. Van Ginneken			
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Cenatiempo	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Demsak	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Drelick	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Maksymiuk	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Van Allen	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**CURRICULUM/PROGRAMS**

**C/P-1**

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
FEA Fall Conference, Atlantic City	10/13&14/2022	\$320.00	\$114.03 (+ tolls)	R. Demeter
FEA Fall Conference, Atlantic City	10/13&14/2022	\$320.00	\$233.70 (+ tolls)	J. Cimaglia

**C/P-2**

Motion to approve the following 2022 ESY for an identified student:

#	SCHOOL	TUITION	
STUDENTS	Windsor Learning Center	\$10,050	+transportation
1	234 Wanaque Avenue		
	Pompton Lakes, NJ		
	30 days @ \$335/day		

**C/P-3**

Motion to approve the following transportation for an identified student for the remainder of the 2021-2022 school year:

#	SCHOOL	COST
STUDENTS	Hardyston Elementary	\$410.00/day
1		

**C/P-4**

Motion to approve the following out of district students for the 2022-2023 school year (which includes the extended school year):

#			
STUDENTS	SCHOOL	TUITION	
1	Windsor Learning Center 234 Wanaque Avenue Pompton Lakes, NJ (210 days/2022-2023 school year incl. 30 days ESY)	\$80,400 (\$70,350 + 10,050 ESY)	+transportation

**C/P-5**

Motion to approve the following out of district students for the 2022-2023 school year:

#			
STUDENTS	SCHOOL	TUITION	
1	Chapel Hill Academy 31 Chapel Hill Road Lincoln Park, NJ (180 days/2022-2023 school year)	\$69,120	+transportation

**C/P-6**

Motion to accept American Rescue Plan ESSER funding in the amount of \$338,640 for ESSER, \$50,000 for Accelerated Learning Coaching and Educator Support, \$40,000 for Evidence-Based Summer Learning and Enrichment Activities, \$40,000 for Evidence-Based Comprehensive Beyond the School Day Activities, and \$45,000 for NJTSS Mental Health Support Staffing.. Appropriations as follows:

**ESSER**

- Middle school math intervention \$61,375 salary, \$27,619 benefits
- Building renovations \$249,646

**Accelerated Learning**

- Math and ELA intervention training \$50,000

**Summer Learning**

- Teachers for extended day/extended year \$25,000
- Summer Learning transportation (if needed) \$15,000

**Beyond the School Day**

- Teachers for extended day/extended year \$25,000
- Student transportation for extended day tutoring and clubs (if needed) \$15,000

**Mental Health**

- Panorama SEL software, interventions \$20,000
- Tri-County Behavioral Services \$25,000

**C/P-7**

Resolved to approve the following parent-paid class trip(s) for the 2022-2023 school year:

Grade	Destination	Date	Cost Per Student





**FACILITIES/OPERATIONS**

**F/O-1**

Motion to approve the renewal of the following Transportation Contracts for the 2022/2023 school year. Increases are based on the maximum negotiated Consumer Price Index (CPI) of 1.91% as calculated by the State of New Jersey for 2022/2023.

**A) Krapf School Bus Company - Multi-Contract #1 (ME202, ME204, ME205)**

Route	Previous Year Per Diem	# of Days Inc/Dec	Extension Per Diem	Renewal Cost
ME202	476.08	180 2.00/.50	9.09 485.17	\$87,331.16
ME204	298.19	180 2.00/.50	5.70 303.89	\$54,699.38
ME205	474.28	180 2.00/.50	9.06 483.34	\$87,000.97

**Total Annual Cost: \$229,031.51**

**B) D.W. Clark - Multi-Contract #2 (Routes E210, E211, ME201, ME203, ME206)**

Route	Previous Year Per Diem	# of Days Inc/Dec	Extension Per Diem	Renewal Cost
E210	253.26	180 1.90	4.84 258.10	\$46,457.51
E211	256.49	180 1.90	4.90 261.39	\$47,050.01
ME201	430.63	180 1.90	8.23 438.86	\$78,993.91
ME203	395.58	180 1.90	7.56 403.14	\$72,564.40
ME206	463.57	180 1.90	8.85 472.42	\$85,036.35

**Total Annual Cost: \$330,102.18**

**C) D.W. Clark - Single Routes**

Route	Previous Year Per Diem	# of Days Inc/Dec	Extension Per Diem	Renewal Cost
M207	261.20	180 2.50	266.19	\$47,914.01

Route	Previous Year Per Diem	# of Days	Inc/Dec	Extension Per Diem	Renewal Cost
E208D	269.75	180	2.50	274.90	\$49,482.40

Route	Previous Year Annual Contract	# of Days	Inc/Dec	Extension Per Diem	Renewal Cost
86	\$3,366.76	180	1.50	n/a	\$3,431.07

**ACTION ITEM(S): F/O-1**

Motion of adopt: D. Van Ginneken      Seconded by: M. VanAllen

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Cenatiempo	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Demsak	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Drelick	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Maksymiuk	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Van Allen	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**XI. Written Communication**

*None*

**XII. Public Comment (Board Policy #0167)**

*None*

**XIII. Executive Session**

*A motion was presented by R. Hoffman and seconded by N. Demsak that the Hardyston Township Board of Education enters private session at 7:45 p.m. to discuss the CSA’s Evaluation and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

**XIV. Return to Public Session**

*Motion to the Board of Education will return to public session at which time the session concludes and*

*will adjourn at said time.*

**XV. Adjournment**

With no further action or discussion required of the Hardyston Township Board of Education as this time, a motion was presented by R. Hoffman, and seconded by N. Demsak, to adjourn the meeting at 9:15 p.m.

Respectfully submitted,

Rich Rennie  
School Business Administrator/Board Secretary