

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA
AUGUST 10, 2021
7:00 PM**

I. Call to Order

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, "Open Public Meetings Act," Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district's web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Pledge of Allegiance

III. Roll Call

Mrs. Donna Carey	present	absent	arrived at _____ p.m.
Mrs. Jen Cenatiempo	present	absent	arrived at _____ p.m.
Mr. Nick Demsak	present	absent	arrived at _____ p.m.
Mr. Brian Drelick	present	absent	arrived at _____ p.m.
Mr. Ron Hoffman	present	absent	arrived at _____ p.m.
Mrs. Susan Lucarelli	present	absent	arrived at _____ p.m.
Mrs. Catherine Maksymiuk	present	absent	arrived at _____ p.m.
Mrs. Michele Van Allen	present	absent	arrived at _____ p.m.
Mr. David Van Ginneken	present	absent	arrived at _____ p.m.
Mr. Michael Ryder	present	absent	arrived at _____ p.m.
Mr. Rich Rennie	present	absent	arrived at _____ p.m.

Quorum confirmed: Yes No

Special Guest(s) Present: _____

Staff Member(s) Present: _____

Community Member(s) Present: _____
Other: _____

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Updates to Agenda (Rich Rennie)
2. Committee Reports:
 Curriculum, Programs, Educational Technology & Community Relations (D. Carey)

Finance, Facilities and Operations & Technology Infrastructure (D. Van Ginneken)
Personnel, Negotiations, Grievance & Policy (N. Demsak)
Joint Educational Services Committee (D. Van Ginneken)

3. Board President Update – Board Goals
4. CSA Report – District Goals

V. Public Comment (Board Policy #1200) (please limit to agenda items only)

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address).

VI. Executive Session *if needed*

Motion is presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act.” Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

VII. Return to Public Session

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

Mrs. Donna Carey	_____
Mrs. Jennifer Cenatiempo	_____
Mr. Nick Demsak	_____
Mr. Brian Drelick	_____
Mr. Ron Hoffman	_____
Mrs. Susan Lucarelli	_____
Mrs. Catherine Maksymiuk	_____
Mrs. Michele Van Allen	_____
Mr. David Van Ginneken	_____
Mr. Ronald Hoffman	_____

Action following Executive Session if needed:

VIII. Old Business

O/B-1

Meeting Dates for 2020- 2021:

- September 14 – Regular Meeting
- October 12 – Regular Meeting
- November 9 – Regular Meeting
- December 14 – Regular Meeting

IX. New Business

NB-1

Motion to approve the following Strategic Plan calendar:

October 20

November 10

December 8

Motion of adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

X. Agenda Items:

MEETING MINUTES

1. July 13, 2021 – Regular/Annual Retreat Meeting

Motion of adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

HIB REPORT *All policies and procedures have been followed and met; report is based on the recommendation of the CSA. Nothing to report.*

FINANCE

F-1

Motion to approve \$62,127.32 in transfers for the month of July 2021.

F-2

Motion to approve the Bills List for the month of July 2021 in the amount of \$957,464.30.

F-3

Motion to approve the Treasurer of School Monies Comparison Report for June 2021.

F-4

Motion to approve the Board Secretary’s Monthly Comparison Report for June 2021.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Richard Rennie, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Richard Rennie, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending June 30, 2021.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F-5

Motion to approve \$221,691 in Extraordinary Aid from 2020-2021 and apply those funds to the 2021-2022 budget.

ACTION ITEM(S): F-1 – F-5

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

PERSONNEL

(All Personnel resolutions are based on the recommendation of the CSA.)

P-1

Motion to approve the attached substitute calling list for the 2021-2022 school year. All required paperwork has been completed and on file. All hired aides may be approved to substitute as needed. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

P-2

Motion to appoint/re-appoint the extra-curricular coaches and advisors for the 2021/2022 school year (step amount as per negotiated agreement):

The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position.

In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.

Kaitlin Gregory Assistant Coach-Field Hockey Step 1 \$1,477

P-3

Motion to approve an adjustment of a step in the extra-curricular activity for Kasey Kervatt, Co-Advisor for Student Council from Step 5 (.5) to Step 6 (.5) \$1,370.50.

P-4

Motion to assign Robert Demeter as Anti-Bullying Coordinator for the 2021-2022 school year.

P-5

Motion to assign Larissa Potosnak as Anti-Bullying Specialist for the Middle School for the 2021-2022 school year.

P-6

Motion to assign Alizah Demczak as Anti-Bullying Specialist for the Elementary School for the 2021-2022 school year.

P-7

Motion to approve Larissa Potosnak as 504 Coordinator for the Middle School for the 2021-2022 school year at a stipend of \$565.00.

P-8

Motion to approve Alizah Demczak as 504 Coordinator for the Elementary School for the 2021-2022 school year at a stipend of \$565.00.

P-9

Motion to approve Larissa Potosnak as RTI Coordinator for the Middle School for the 2021-2022 school year at a stipend of \$565.00.

P-10

Motion to approve Alizah Demczak as RTI Coordinator for the Elementary School for the 2021-2022 school year at a stipend of \$565.00.

P-11

Motion to approve movement on the salary guide for Lisa Healy to MA+30, in accordance with the negotiated HTEA contract, Article XXXIII, effective September 1, 2022.

P-12

Motion to approve David Schiff as summer help for the Technology Dept. at the non-certificated miscellaneous rate of \$25.00 per hour, retro-active to July 22, 2021.

P-13

Motion to employ the following special education aides for the 2021-2022 school year in accordance with the needs of the classified students and in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists.

Name	Rate per Hour
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Kayla Inglima	13.77
Roula Wahad	14.77
Ryan Neal	13.77
Jennifer Forsythe	13.77

P-14

Motion to approve up to 2 days during the summer for Tara Scognamiglio to work a 6 hour work day at a per diem rate, for the purpose of preparing technical communication for the 2021-2022 school year. Any additional days needed may only be granted upon subsequent request and CSA and BOE approval.

P-15

Motion to approve up to 1 day during the summer for Michelle Newsome to work a 6 hour work day at a per diem rate, for the purpose of administering Dial 4 tests. Any additional days needed may only be granted upon subsequent request and CSA and BOE approval.

P-16

Motion to employ Jennifer Rosen, Psychologist, for two additional days during the summer for general summer Child Study Team Office requirements. Dr. Rosen will be paid at her current per diem rate per 6 hour work day. Any additional days needed may only be granted upon subsequent request and CSA and BOE approval.

P-17

Motion to employ Gina Gibson, Psychologist, for two additional days during the summer for general summer Child Study Team Office requirements. Mrs. Gibson will be paid at her current per diem rate per 6 hour work day. Any additional days needed may only be granted upon subsequent request and CSA and BOE approval.

P-18

Motion to accept, with regret, the resignation from Gloria Tobar, elementary paraprofessional, effective July 30, 2021.

ACTION ITEM(S): P-1 – P-18

Motion of adopt:	_____		Seconded by:	_____	
MOTION	YES	NO	ABSTAIN	ABSENT	
Carey	_____	_____	_____	_____	
Cenatiempo	_____	_____	_____	_____	
Demsak	_____	_____	_____	_____	
Drelick	_____	_____	_____	_____	
Hoffman	_____	_____	_____	_____	
Lucarelli	_____	_____	_____	_____	
Maksymiuk	_____	_____	_____	_____	
Van Allen	_____	_____	_____	_____	
Van Ginneken	_____	_____	_____	_____	

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the 2021-2022 District Goals and Action Plan as presented.

C/P-2

Motion to approve the 2021 - 2022 Board Goals as presented.

C/P-3

Motion to accept federal grant funding for the IDEA Program for fiscal year 2022 in the amount of \$146,939 for IDEA Basic and \$4,295 for IDEA Preschool. Appropriations as follows:

<u>IDEA Basic</u>		<u>IDEA Preschool</u>	
\$ 60,000	Out of District Placement Tuition	\$4,295	Instructional Supplies
\$ 61,307	Therapies		
\$ 17,677	CST salary		
\$ 7,955	CST benefits		

C/P-4

Motion to approve the 2022 ESEA funding for Titles IA, IIA, III, & IVA as follows:

- Title IA: Total \$ 61,626
 - \$10,000 transferred from Title IV
 - \$ 1,040 transferred from Title II
 - Salaries for two positions (1 ES, 1 MS)

- Title IIA: Total \$ 10,200
 - \$1,040 transferred to Title 1A
 - Schoolwide professional development, on site

- Title III: Total \$ 400.00
 - The total available for this grant does not meet the \$10,000 minimum threshold for this grant program. Funds were refused.

- Title IV: Total \$10,000
 - Transferred to Title IA

- Total \$71,826

C/P-5

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
Management Supervision and Resources, Rutgers Webex	9/8-10 /6	\$853.00/ea.	-0-	P. Clipperton A. Tully

ACTION ITEM(S): C/P-1 – C/P-5

Motion of adopt: _____ Seconded by: _____

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

POLICY

POL-1

Motion to approve a second reading and adopt the new policy manual prepared by Strauss Esmay.

ACTION ITEM(S): POL-1

Motion of adopt: _____ Seconded by: _____

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

FACILITIES/OPERATIONS

F/O-1

Motion to approve the renewal of the following Transportation Contracts for the 2021/2022 school year. Increases are based on the maximum negotiated Consumer Price Index (CPI) of 1.69% as calculated by the State of New Jersey for 2021/2022.

A) Krapf School Bus Company - Multi-Contract #1 (ME202, ME204, ME205)

Route	Previous Year Per Diem	# of Days	Inc/Dec	Extension Per Diem	Renewal Cost
ME202	468.17	180	2.00/.50	7.91 476.08	\$85,694.77
ME204	293.23	180	2.00/.50	4.96 298.19	\$53,673.41
ME205	466.40	180	2.00/.50	7.88 474.28	\$85,370.79

Total Annual Cost: \$224,738.97

B) D.W. Clark - Multi-Contract #2 (Routes E210, E211, ME201, ME203, ME206)

Route	Previous Year Per Diem	# of Days	Inc/Dec	Extension	Per Diem	Renewal Cost
E210	249.05	180	1.90	4.21	253.26	\$45,586.61
E211	252.23	180	1.90	4.26	256.49	\$46,168.68
ME201	423.47	180	1.90	7.16	430.63	\$77,512.80
ME203	389.01	180	1.90	6.57	395.58	\$71,205.17
ME206	455.87	180	1.90	7.70	463.57	\$83,443.36

Total Annual Cost: \$323,916.61

C) D.W. Clark - Single Routes

Route	Previous Year Per Diem	# of Days	Inc/Dec	Extension	Per Diem	Renewal Cost
M207	256.86	180	2.50	261.20		\$47,016.17

Route	Previous Year Per Diem	# of Days	Inc/Dec	Extension	Per Diem	Renewal Cost
E208D	265.27	180	2.50	269.75		\$48,555.55

Route	Previous Year Annual Contract	# of Days	Inc/Dec	Extension	Per Diem	Renewal Cost
86	\$3,310.81	180	1.50	n/a		\$3,366.76

F/O-2

Motion to approve the following 2021-2022 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

NAME	LOCATION	DATE	TIME	DAY
Cub Scout Pack #298	ES Cafeteria	Sept. – June	6:00-8:30 PM	Monday
Boy Scout Pack #187	ES Cafeteria	Sept. – June	7:00–8:00 PM	Tuesday

Girl Scout Troop #97931	ES Classroom	Sept. – June	6:00-8:00 PM	Friday
Centenary University Contact: Timothy Fredericks	MS Classroom	Sept. 1 – December 15	6:00-8:00 PM	Wednesday
Girl Scout Troop #96849	MS Room 204	Sept – June	3:00-8:00 PM	Thursday
Wallkill Valley Service Unit Girl Scouts of Northern New Jersey	MS Cafeteria/Gym	January 7 (S/D Jan. 10)	4:00-9:00 PM	Friday (Monday)
Girl Scout Troop #96740	MS Room 114	Sept - June	3:00-4:30 PM	Thursday

ACTION ITEM(S): F/O-1 – F/O-2

Motion of adopt: _____ Seconded by: _____

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

XI. Written Communication

1. Father John’s Animal House

XII. Public Comment (Board Policy #1200)

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address).

XIII. Executive Session if needed

A motion was presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____ and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public

Meetings Act". Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

XIV. Return to Public Session

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

- Mrs. Donna Carey _____
- Mrs. Jennifer Cenatiempo _____
- Mr. Nick Demsak _____
- Mr. Brian Drelick _____
- Mr. Ron Hoffman _____
- Mrs. Susan Lucarelli _____
- Mrs. Catherine Maksymiuk _____
- Mrs. Michele Van Allen _____
- Mr. David Van Ginneken _____
- Mr. Ronald Hoffman _____

Action following Executive Session if needed:

XV. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education as this time, a motion was presented by _____, and seconded by _____, to adjourn the meeting at _____ p.m.