# HARDYSTON TOWNSHIP BOARD OF EDUCATION REGULAR MEETING MINUTES OCTOBER 13, 2015

## 7:00 PM - Hardyston Township Elementary School Cafeteria

#### I. Call to Order

Board President Dorothy Beltramine called the regular meeting of the Hardyston Board of Education to order on October 13, 2015 at 7:25 p.m. in the Cafeteria of the Hardyston Elementary School, 183 Wheatsworth Road, Hamburg, NJ. President Dorothy Beltramine read the Open Public Meetings Act statement.

#### II. Pledge of Allegiance

#### III. Roll Call

Mrs. Donna Carey	absent
Mr. Nick Demsak	present
Mr. Philip Giordano	present
Mr. Ron Hoffman	absent
Mr. Brian Kaminski	absent
Mr. Martin O'Shea	absent
Mr. David Van Ginneken	present
Mr. Ed Blahut	present
Mrs. Dorothy Beltramine	present

Dr. Richard R. Corbett present Mr. James Sekelsky present

Quorum confirmed: [X] Yes [] No

Special Guest(s) Present: Nathanya Simon, Attorney

Staff Member(s) Present: 11

Community Member(s) Present: n/a

Other: n/a

## MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21<sup>st</sup> Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

#### IV. Workshop

- 1. Addendum Report
  - a) Change P-9 on addendum to P-10 CSA states that the aide in P-10 will replace an ES vacancy
  - b) Mr. Sekelsky explains the 10% withdrawal
  - c) D. VanGinneken asked for background of P-5 & P-6
- 2. Committee Reports:

Personnel – P. Giordano overviewed personnel motions

Curriculum & Programs D. Beltramine overviewed Curriculum & Programs

Technology E. Blahut provided an overview of Technology & STEAM

Facilities & Operations D. Beltramine overviewed

Finance D. Beltramine overviewed

Policy P. Giordano overviewed policies up for approval

- 3. Sussex County Educational Services Commission Report N. Demsak overviewed
- 4. Action Plan Rich Corbett will provide more details

#### V. Executive Session #1

Motion is presented by D. Beltramine and seconded by P. Giordano that the Hardyston Township Board of Education enters private session at 7:27 p.m. to discuss legal settlement, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act." Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

#### VI. Return to Public Session

Motion to the Board of Education will return to public session at 8:26 p.m.

## **Roll Call**

Voice unanimous

**Action following Executive Session if needed:** None

VII. Public Comment (Board Policy #1200) — Agenda "Action" Items only as indicated under Committee Reports, numbered, with "motion to" in the introductory statement.

None

#### VIII. Approval of Minutes

1. September 8, 2015 - Regular Meeting Minutes

Motion of adopt:	D. Beltr	amine		Seconded By:	E. Blahu
MOTION	YES	NO	ABSTAIN	<b>ABSENT</b>	
Carey				X	
Demsak	_X				
Giordano	_X		<del></del>		
Hoffman				X	
Kaminski				X	

O'Shea		 X
Van Ginneken	_X	 
Blahut	_X	 
Beltramine	X	

## IX. Superintendent's Report

#### X. Old Business

- 1. Meeting Dates for 2015- 2016:
  - October 27-29 (*NJSBA Workshop*)
  - November 10 Regular Meeting
  - December 8 Regular Meeting @ ES
  - January 5 Reorganization Meeting
  - January 12 Regular Meeting
  - January 26 Budget Workshop
  - February 9 Regular Meeting @ ES
  - February 23 Budget Workshop @ ES
  - March 8 Regular Meeting
  - March 22 Budget Workshop
  - April 12 Regular Meeting @ ES
  - May 10 Regular Meeting
  - May 24 Annual Evaluation (*Board and CSA*)
  - June 14 Regular Meeting
  - June 28 Retreat (District and Board Goals)
  - July 12 Regular Meeting

#### XI. New Business

#### XII. Agenda Items:

#### **FINANCE**

#### F-1

Motion to approve \$129,042.88 in transfers for the month of September 2015.

#### F-2

Motion to approve the attached Bills List for the month of September 2015 in the amounts of \$948,796.26 and to approve the Second Bills List in the amount of \$764,478.13.

#### F-3

Motion to approve the Treasurer of School Monies Comparison Report for July and August 2015.

#### F-4

Motion to approve the Board Secretary's Monthly Comparison Report for July and August 2015.

## **F-5**

Motion to accept a donation of 200 laser tag passes, a total value of \$1,900, from Laser One of Wantage, to use for the middle school honor roll incentive program (reference to Policy 3280-Gifts, Grants and Bequests; letter and policy attached for review).

#### <u>F-6</u>

Motion to accept a donation of \$500.00 from the Barnett family and extend sincere thanks for their generosity toward the Special Education Program

## <u>F-7</u>

Motion to accept a donation of \$3,000.00 from the Demsak family and extend sincere thanks for their generosity toward the Pre-K Special Education Program

# <u>F-8</u>

Motion to approve a waiver request to the Executive County Superintendent to exceed the 10% withdrawal limit required by S-1701. The affected account is TUITION 11-000-100-562-000 to withdrawal the full amount budgeted of \$66,250.00. The following accounts and amounts are the targeted account lines:

**11-216-100-101-000** Pre-K Disability Teacher Full Time -- \$58,000.00

**11-216-100-106-000** Pre-K Disability Aide Salary -- \$8,250.00

#### **ACTION ITEM(S): F-1 to F-8**

Motion to adopt:	D. Beltrai	mine	Seco	nded By: N. Demsak
MOTION	YES	NO	ABSTAIN	ABSENT
Carey			<del></del>	X
Demsak	_X			
Giordano	_X			
Hoffman				X
Kaminski				X
O'Shea				X
Van Ginneken	_X			
Blahut	_X			
Beltramine	_X			

#### **PERSONNEL**

## <u>P-1</u>

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2015-2016 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Joanne Morro	Nurse	Sub Cert Exp. 1/2/18 (pending current approval)
Lindsay Washer	Teacher/Aide	CEAS K-5

#### P-2

Motion to approve guide movement for the following faculty members from MA to MA+10 effective September 1, 2016:

Kelly Eberding Kristina Luciano

## **P-3**

Motion to accept, with regret, the resignation letter from Juliette Takesh, part time elementary school aide. Mrs. Takesh's last date of employment will be September 30, 2015.

#### **P-4**

Motion to appoint the following extra-curricular coaches/advisors for the 2015/2016 school year (step amount as per negotiated agreement):

The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.

Robert Rosendale	Assistant Girls Basketball Coach	Step 2	\$1,671
Anthony Reifler	Assistant Boys Basketball Coach	Step 2	\$1,671

#### P-5

Motion to approve one part time position for medical personnel for the purpose of attending to two identified middle school students, 24 hours per week at \$15.00 per hour with no benefits.

## **P-6**

Motion to promote Denece Forenback from substitute nurse to part-time medical personnel (24 hours per week at \$15 per hour, no benefits) for the purpose of attending to two identified students recently enrolled in the middle school multiple disabled program, effective October 15, 2015. Position will be terminated if these identified students are no longer enrolled in the district or until services are no longer needed.

## P-7

Whereas, on September 8, 2015, the Board of Education approved Agenda Item P-2, which increased hours for certain teachers; and

Whereas, Resolution P-2 was placed on the September 8, 2015 Board agenda in error; and

Whereas, the Board wishes to correct this oversight,

Now, therefore, be it resolved, that the Board hereby rescinds Resolution P-2 from the September 8, 2015 agenda and be it further,

Resolved, that all teacher hours affected by Resolution P-2 are reduced and corrected in accordance with this action.

## <u>P-8</u>

Motion to approve an increase in hours for Amanda Sanders and Noreen Kilduff, elementary BSI teachers from .41 and .55 to .65 each until November 23, 2015.

## P-9

Motion to approve BSI (push-in) at the elementary school for the following teachers funded by Title I as per the schedules provided:

Noreen Kilduff Amanda Sanders Nancy Trovato

#### P-10

Motion to approve Ammara Khan a part time elementary school aide effective immediately, \$11.00 per hour with no benefits, weekly hours not to exceed 29.5.

#### **ACTION ITEM(S): P-1 to P-8 & P-10 (P-9 was tabled)**

Motion to adopt: P. Giordano			Seconded By: D. Beltramine		
MOTION	YES	NO	ABSTAIN	ABSENT	
Carey				X	
Demsak	_X			<del></del>	
Giordano	_X			<del></del>	
Hoffman				X	
Kaminski				X	
O'Shea				X	
Van Ginneken	_X				
Blahut	_X				
Beltramine	_X			<del></del>	

## **CURRICULUM/PROGRAMS**

<u>C/P-1</u> Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
Sussex County CST	10/20/15	-0-	\$15.19	G. Gibson
Director/Coordinator Meeting,	11/17/15		\$15.19	
Allamuchy School District	12/15/15		\$15.19	
North/East Conference for	12/9/15 &	\$399.00	\$18.60	M. Hubbard
School Based SLP's	12/10/15			
Increase Reading Skills of	12/2/15	\$239.00	-0-	C. Tal
Students who Struggle the				
Most, Parsippany				
Multi-District Meeting at	9/25/15	-0-	\$.80	E. Curcio
Wallkill Valley H.S.				
The Music Den, Randolph	10/12/15	\$10.00/ea.	\$18.37	E. Curcio
(In-Service)			\$19.61	J. Rizzolo
Junior Solar Sprints Intro	10/12/15	-0-	\$18.60	E. Sonnenwald
Workshop, Cedar Knolls				
NJASL Annual Fall	11/15/15 &	\$125.00	\$35.96	S. Ploch
Conference, Long Branch	1116/15			
WISC-V: How to Interpret,	10/23/15	\$100.00	\$35.63	J. Rosen
New Brunswick		,	,	
Bergen County F&CS	10/12/15	-0-	\$7.75	K. McNear
Professional Development				
Meeting, Wyckoff				
NJ Council for History	12/4/15	\$75.00/ea.	\$22.26	C. Van Orden
Education, Princeton		,	(carpooling)	D. Hontz
"Connecting the	11/13/15	\$60.00/ea.	-0-	E. Burdzy
Continuum", Hamburg				K. Tamke
Indoor Air Quality Training,	10/30/15	-0-	\$19.84	D. Lenz
Morris County		-	, -2.5	
Integrated Pest	10/23/15	-0-	\$19.84	D. Lenz
Management, Morris		· ·	Ψ17.01	2.20112
County				
County				

<u>C/P-2</u> Motion to approve the following parent-paid class trip(s) for the 2015-2016 school year:

GRADE	DESTINATION	DATE	COST PER STUDENT
5-8	Dorney Park, PA	5/27/16	\$75.00

5	New Jersey Symphony, McNeice Auditorium, Sparta	11/20/15	\$15.00
8	Buehler Science Center, Hailey's Comet, Paramus	5/19 & 5/20, 2016	\$TBD (waiting for bus quotes)
2	Monroe Museum Village, NY	10/28/15	\$22.50
MD/PSD	Rockaway Mall, Rockaway, NJ	12/7/15	\$20.00
6	Museum of Natural History, New York City	5/24/16	\$34.00

## C/P-3

Motion to approve select middle school students to attend the annual anti-bullying summit held at Sussex County Technical School on Wednesday, October 21, 2015, during Violence Awareness Week. Transportation cost is provided by the County Coalition Prevention grant funds.

## **C/P-4**

Motion to approve the following dates at Mountain Creek Resorts for the Ski and Snowboard Club for the 2016 season:

January 4, 11, 25 February 1, 8

## **C/P-5**

Motion to approve our 8th grade class to visit our local high schools for an orientation day. Wallkill Valley Regional High School and Sussex Technical School will provide the transportation. There will be no cost to the district. These visits are in the process of being scheduled for October and November.

#### C/P-6

Motion to approve the middle school band and chorus to attend an all day county rehearsal at Franklin Borough School on November 18, 2015 from 9 AM - 2 PM. Students will be transported by bus to Franklin school; parents will pick up due to early dismissal day. This is a budgeted item.

#### **ACTION ITEM(S): C/P-1 - C/P-6**

Motion to adopt: E	. Blahut		Secon	nded By: N. Demsak
MOTION	_ YES	NO _	ABSTAIN _	ABSENT
Carey				X
Demsak	_X			
Giordano	_X			
Hoffman				X
Kaminski				X
O'Shea				X

Van Ginneken	_X	 
Blahut	_X	 
Beltramine	_X	 

# **POLICY**

# <u>POL - 1</u>

Motion to approve a second reading and adopt the following policies:

Policy 1120	Board of Education Meetings
Policy 4115	Supervision
Policy 4123	Classroom Aides (Paraprofessionals)
Policy 4222	Noninstructional Aides
Policy 5141.21	Administering Medication
Policy 5142	Pupil Safety
Policy 6145.1/6145.2	Intramural Competition/Interscholastic Competition

# POL-2

Motion to approve a first reading of the following policies:

Policy 3542.1	Local Wellness/Nutrition
Policy 3542.31	Free or Reduced-Price Lunches/Milk
Policy 4111	Recruitment, Selection and Hiring
Policy 4112.2	Certification
Policy 4112.8/4212.8	Nepotism
Policy 4131/4131.1	Staff Development Inservice Education/Visitations/Conferences
Policy 4121	Substitute Teachers

# **ACTION ITEM(S): POL-1 – POL-2**

Motion to adopt: P. Giordano		Seconded By: D. Beltramine		
MOTION	YES	NO	ABSTAIN	ABSENT
Carey				X
Demsak	_X			
Giordano	_X			<del></del>
Hoffman				X
Kaminski				X
O'Shea				X
Van Ginneken	_X			<del></del>
Blahut	_X			
Beltramine	_X			

# **FACILITIES/OPERATIONS**

# <u>F/O-1</u>

Motion to approve the use of the elementary school gymnasium for the Wallkill Valley Youth Basketball league on Mondays, Wednesdays, Fridays and Saturdays from November 2, 2015 - April 9, 2016. All necessary paperwork and custodial coverage will be on file and arranged with the league.

# <u>F/O-2</u> Motion to approve the district's Food Service Biosecurity Management Plan, copy on file.

## **ACTION ITEM(S): F/O-1 - F/O-2**

Motion to adopt: D. Beltramine			Seconded By: P. Giordano		
MOTION	YES	NO	ABSTAIN	ABSENT	
Carey				X	
Demsak	_X				
Giordano	_X				
Hoffman				X	
Kaminski				X	
O'Shea				X	
Van Ginneken	_X				
Blahut	_X				
Beltramine	_X				

## **TECHNOLOGY** - No motions at this time

#### XIII. Written Communication

1. Letter from Mr. and Mrs. Barnett

## **XIV. Public Comments** – Non-Action or Non-Agenda Items

#### XV. Executive Session

A motion was presented by D. Beltramine and seconded by E. Blahut that the Hardyston Township Board of Education enters private session at 9:54 p.m. to discuss Personel & CSA Evaluation and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act". Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

#### **XVI. Return to Public Session** – if needed

Motion to the Board of Education will return to public session at 11:15 p.m.

#### **Roll Call**

Voice Unanimous

Action following Executive Session if needed: None

## XVII. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by D. Beltramine, and seconded by E. Blahut to adjourn the meeting at 11:15 p.m.

All in favor, motion carried.

Respectfully submitted,

James R. Sekelsky

School Board Administrator/Board Secretary