HARDYSTON TOWNSHIP BOARD OF EDUCATION REGULAR MEETING MINUTES JULY 14, 2015

7:00 PM – Hardyston Township Middle School Library

I. Call to Order

Board President Dorothy Beltramine called the regular meeting of the Hardyston Board of Education to order on June 22, 2015 at 7:10 p.m. in the Library of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ. President Dorothy Beltramine read the Open Public Meetings Act statement.

II. Pledge of Allegiance

III. Roll Call

Mrs. Donna Carey absent - excused

Mr. Nick Demsak present Mr. Philip Giordano present

Mr. Ron Hoffman absent - excused

Mr. Brian Kaminski present Mr. Martin O'Shea present Mr. David Van Ginneken present

Mr. Ed Blahut absent - arrived at 7:59

Mrs. Dorothy Beltramine present

Dr. Richard R. Corbett present Mr. James Sekelsky present.

Quorum confirmed: [X] Yes [] No

Special Guest(s) Present: n/a

Staff Member(s) Present: T. Zinck

Community Member(s) Present: n/a

Other: n/a

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

- 1. Joseph Rosselle, Schenck, Price, Smith & King, LLP. Board attorney and recently honored as "2015 *New Jersey Super Lawyers Rising Star*" for Schools & Education.
- 2. Addendum Report

Hardyston Township Board of Education – Minutes – Regular Meeting – July 14, 2015 - Page 1 of 10

3. Committee Reports:

Personnel (Phil Giordano) Non union contracts to be presented August Board meeting

Curriculum & Programs (Nick Demsak) Kindergarten screening 64/69 screened, only 2 qualified. Recipe for Success for Middle School due at August Board Meeting, STEAM Training possibly this summer. PARCC testing will be one window.

Technology (David VanGinneken) Phone system, Passaic County Ed Services Review, receommeds JIVE

Facilities & Operations (Brian Kaminski) written report was presented Finance (Dot Beltramine) written report was presented

Policy (Martin O'Shea) 2nd reading of policies to be approved at 7/14/15 meeting. Policy 6145 – average GPA adjusted down to 70 to 75. Thank you to David VanGinneken for creating CD and creating electronic copies of our Board Policy Manual.

N. Demsak - Effort to recycle/repurpose our old technology

4. Sussex County Educational Services Commission Report (Nick Demsak)

VII. Public Comment I

Teresa Zinck, 100 Wheatsworth Road, Hamburg, NJ 07419 – Asked if wording could be amended on Policy # 6145 to change "THE" to "THEIR" for prescribed school day. Also asked a second question – must be approved no later than July 15, 2015.

VIII. Approval of Minutes

- 1. June 9, 2015 Regular Meeting
- 2. June 17, 2015 Special Meeting
- 3. June 22, 2015 Board Retreat

D. Beltramine	Seco	nded By: E. Blahut
YES NO	ABSTAIN	ABSENT
		X
_X	X	abstain 6/17 & 6/22
_X		
		X
_X		abstain 6/9 & 6/17
_X		
	YES NO	YES NO ABSTAIN

IX. Superintendent's Report

X. Old Business

- August 11 Regular Meeting
- September 15 Regular Meeting

Motion to approve the HIB report as presented by the superintendent on 6-09-15.

Motion to approve:	D. Beltramir	ie Seco	onded By: P. (Siordano	
MOTION	ACCEPT	REJECT	MODIFY	ABSTAIN_	ABSENT
Carey					X
Demsak	X				
Giordano	X				
Hoffman					X
Kaminski				X	
O'Shea	X				
Van Ginneken	X				
Blahut	X				
Beltramine	X				

XI. New Business

• 2015-2016 Goals Memo from NJSBA Field Rep., Robynn Meehan (with Evaluation Calendar on google drive for July 14th meeting).

XII. Agenda Items:

FINANCE

F-1

Motion to approve \$ 94,005.35 in transfers for the month of June 2015. ***note: June will remain open till fiscally closed. Final June 2015 Transfers anticipated at August 2015 Regular meeting.

F-2

Motion to approve the attached Bills List for the month of June 2015 in the amount of \$1,124,951.30. ***note: June will remain open till fiscally closed. Final June 2015 Bills List anticipated at August 2015 Regular meeting.

F-3

Motion to approve and accept the revised Treasurer of School Monies Comparison Report for May 2015.

F-4

Motion to approve and accept the Board Secretary's Monthly Comparison Report for May 2015.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status, NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that James R. Sekelsky, Board Secretary, certifies the following statement: Pursuant to N.J.A.C.

Hardyston Township Board of Education – Minutes – Regular Meeting – July 14, 2015 - Page 3 of 10

6A:23A-16.10(c)3, I, James R. Sekelsky, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending May 31, 2015.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F-5 Resolution Increasing the Bid Threshold—Qualified Purchasing Agent

WHEREAS, James R. Sekelsky, School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from \$36,000 to \$40,000;

NOW, THEREFORE BE IT RESOLVED that the Hardyston Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$40,000 for the board of education, and further authorizes James R. Sekelsky to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

F-6

Motion to approve the 2015-2016 monthly regular and workshop meeting schedule at 7:00 p.m. at the Hardyston Middle School, 183 Wheatsworth Rd., in the MEDIA CENTER to be held on the second (regular) and fourth (workshop) Tuesday of each month (except as noted). The next successive Tuesday will be the alternate date if needed. (wording will be modified to incorporate meetings at ES)

MONTH	2nd Tuesday REGULAR	4th Tuesday WORKSHOP	Notes:
July	14th	28th NONE SCHEDULED	
August	11th	25th NONE SCHEDULED	
September	8th	22nd NONE SCHEDULED	
October	13th (ES)	27th NONE SCHEDULED	NJSBA Workshop OCT 27-29, 2015
November	10th	24th NONE SCHEDULED	
December	8th (ES)	22nd NONE SCHEDULED	
January, 2016	5th REORGANIZATION		No Board Action at the REORG.
January	12th	26th Budget Workshop	

February	9th (ES)	23rd	Budget Workshop (ES)	
March	8th	22nd	Budget Workshop	
April	12th (ES)	26th	NONE SCHEDULED	
May	10th	24th	Evaluation	Board and CSA
June	14th	28th	Retreat	District and Board Goals
July	12th	26th	NONE SCHEDULED	

F-7

Motion to grant limited authority to Ms. Wendy Chandler, Assistant to the Business Administrator, to act as the **Alternate Certifier** and to have authority to certify the monthly submissions for Free & Reduced Lunch Program in the absence of the Certifier (James Sekelsky, Business Administrator).

NOTE: No other staff can be assigned as the Alternate Certifier

ACTION ITEM(S): F-1 to F-7

Motion to adopt: D. Beltramine Seconded By: Brian Kaminski

<u>MOTION</u>	YES NO	ABSTAIN	ABSENT
Carey			X
Demsak	_X		
Giordano	_X		
Hoffman			X
Kaminski	_X		
O'Shea	_X		
Van Ginneken	_X		
Blahut	_X		
Beltramine	_X		

PERSONNEL

(All Personnel resolutions are based on the recommendation of the Superintendent)

<u>P-1</u>

Motion to employ the following special education aides for the 2015-2016 school year in accordance with the needs of the classified students and in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists.

Name	Year	School	Rate per Hour	Health
			(not to exceed 29.5 hours per	Benefits
			week)	
Broderick, Kristen	3	MS		no
McLaughlin, Janine	4	MS		no

Nichols, Deborah	13	MS	no
Nyhuis, Patrick	2	MS	no
Reifler, Anthony	2	MS	no
Rosendale, Robert	3	MS	no
Stark, Robin	9	MS	no
Zinck, Jaclyn	2	MS	no

Also approve the following Elementary School Aides with no benefits:

Douglas, Stephanie

Monahan, Marianne

Flarity, Maria

Coltenback, Debbie

Schurman, Karen

Dunn, Karen

Indri, Alyssa

Pagan, Isabelle

McCouch, Taryn

Fresella, Jennifer

Murphy, Mary

Gardner, Mary

Lotzkar, Emily

Tobar, Gloria,

Sanders, Amanda

P-2

Motion to approve Elizabeth Curcio as full time middle school music teacher effective September 1, 2015 at a salary of \$53,647 (BA Step 5).

(Background: Elizabeth currently serves as our part-time elementary school music teacher.)

<u>P-3</u>

Motion to approve the hiring of personnel to assist with the installation and maintenance of district technology. This a single summer seasonal position approximately 30 hrs per wk for 4 wks. The compensation shall be \$15 per hour not to exceed \$1800.

P-4

Hoffman

Motion to accept, with regret, the resignation of Sandra Hoover, part time middle school technology teacher, effective July 1, 2015. Mrs. Hoover accepted a full time position in another school district.

Hardyston Township Board of Education - Minutes - Regular Meeting - July 14, 2015 - Page 6 of 10

X

Kaminski	_X	
O'Shea	_X	
Van Ginneken	_X	
Blahut	_X	
Beltramine	X	

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
Columbus Day In-service Workshop, Newton	10/12/15	-0-	\$8.00	D. Sasso

C/P-2

Motion to approve the revision of the 2015 - 2016 Hardyston Township School District Calendar to reflect the changes in the PARCC testing dates, as per attachment.

ACTION ITEM(S): C/P-1 to C/P-2

Motion to adopt: N. Demsak Seconded By: D. Beltramine

MOTION	_ YES	NO _	ABSTAIN	ABSENT
Carey				X
Demsak	_X			
Giordano	_X			
Hoffman				X
Kaminski	_X			
O'Shea	_X			
Van Ginneken	_X			
Blahut	_X			
Beltramine	_X			

POLICY

POL - 1

Motion to approve the second reading of the following policies and adopt:

Policy 1111	District Publications
Policy 1410	Local Units
Policy 2224	Nondiscrimination Affirmative Action
Policy 3220/3230	State Funds: Federal Funds
Policy 4116	Evaluation of Teaching Staff Members

Hardyston Township Board of Education - Minutes - Regular Meeting - July 14, 2015 - Page 7 of 10

Policy 6145 Student Performance – Eligibility Procedure for Student Extra-curricular Activities

POL-2

Motion to approve the first reading of the following policies: Policy 4138 - Non-school Employment (with amended wording)

Policy 4151 - Attendance Patterns

ACTION ITEM(S): POL-1 – POL-2

Motion to adopt: M. O'Shea Seconded By: D. Beltramine

MOTION	YES	NO	ABSTAIN	ABSENT
Carey				X
Demsak	_X			
Giordano	_X			
Hoffman				X
Kaminski	_X			
O'Shea	_X			
Van Ginneken	_X			
Blahut	_X			
Beltramine	_X			

FACILITIES/OPERATIONS

F/O-1

Motion to approve the use of the elementary school cafeteria for the Boy Scout Pack #298 on every Monday beginning September 14, 2015 through June 13, 2016, from 6 PM to 8 PM. All pertinent paperwork will be on file. *

F/O-2

Motion to approve the use of the elementary school gymnasium for the Wallkill Valley Lady Warriors basketball program from September 1, 2015 through April 1, 2016, Monday and Friday nights from 7:30 PM to 9:00 PM. All necessary paperwork is on file. *

F/O-3

Motion to approve a one-time use of the middle school cafetorium for a town hall meeting to be held on July 22, 2015 at 7 PM. The township manager is anticipating a large number of people for a presentation on the first aid issues. *

F/O-4

Motion to approve the signing off of a required affidavit from Hardyston Township for a fireworks display in the athletic fields the evening of September 12 (Hardyston Day). The NJ Uniform Fire Code requires written documentation from all property and building owners within the discharge and fall out zone. *

ACTION ITEM(S): F/O-1 - F/O-4

Motion to adopt: D. Beltramine			Seconded By: B. Kaminski		Kaminski
MOTION	YES	NO	ABSTAIN	ABSENT	
Carey				X	
Demsak	_X				
Giordano	_X				* with Certificates of Insurance
Hoffman				X	naming the school as an additional
Kaminski	_X				insured.
O'Shea	_X				
Van Ginneken	_X				
Blahut	_X				
Beltramine	_X				

TECHNOLOGY - No motions at this time

XIII. Written Communication

WC-1 Letter of thanks from Wallkill Valley Regional High School - Project Graduation

WC-2.1 & WC-2.2 Letters of appreciation from the Hardyston PTA to R. Demeter & R. Corbett

WC-3 Letter of thanks to the Board of Ed - S. Verso

XIV. Public Comments – Non-Action or Non-Agenda Items

Amy Kohut, 25 Heritage Drive, Edison, NJ 08820 – Elementary School Nurse – addressing need for Elementary School Nurse's Aide (packet presented)

XV. Executive Session

A motion was presented by D. Beltramine and seconded by E. Blahut that the Hardyston Township Board of Education enters private session at 8:35 p.m. to discuss HIB report and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act". Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

XVI. Return to Public Session - if needed

Motion to the Board of Education will return to public session at 8:44p.m.

Voice Unanimous

XVII. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by D. Beltramine, and seconded by E. Blahut, to adjourn the meeting at 8:44 p.m.

All in favor, motion carried.

Hardyston Township Board of Education - Minutes - Regular Meeting - July 14, 2015 - Page 9 of 10

Respectfully submitted,

James R. Sekelsky

School Board Administrator/Board Secretary